

WEST GROVE BOROUGH COUNCIL –Meeting Notes

August 5, 2026

The General Business Meeting of the West Grove Borough Council was held on Wednesday August 5, 2026. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. Vice President Kristin Proto called the meeting to order at 7:30 p.m.

ROLL CALL: Ms. Kristin Proto, President
Mr. Stephen Black, Mayor
Mr. Matthew Glass
Ms. Carol Severance
Ms. Shelley Mix
Ms. Leandria Hall
Mr. Bill Temme
Mr. Gregory McCummings, Secretary

Executive Session: Borough held an Executive Session at 7PM, prior to the meeting, to discuss personnel matters.

MINUTES:

July 1, 2026: Mr. Temme made a motion to adopt the July 1, 2026 minutes and Mr. Glass seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion and Mr. Glass seconded to approve the July 2026 Financial Reports.

Motion Passed

BILLS:

Mr. Temme made a motion and Mr. Glass seconded approving the July 2026 bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

No people were scheduled to appear

PUBLIC COMMENT:

Ms. Ingenthron inquired about the how the Borough enforces ordinances, specifically the rental inspection process. Ms. Ingenthron was frustrated that the Borough inspector arrived early for her scheduled inspection. The Borough will address the issue with Building Inspection Underwriters.

FINANCE:

Quarterly water/sewer bills are due Monday August 10, 2026.

ZONING OFFICER'S MONTHLY REPORT:

Vacant Property Updates

- 217 E. Evergreen Street –Discussing the most effective way to place a lien on the property for the lack of maintenance and code violations.
- 115 S. Guernsey Road – New owner, permit submitted
- 221 W. Summit Avenue – Being maintained currently
- 121 E. Summit Avenue – Monitoring for maintenance and code violations
- 417 Prospect Avenue - Being maintained currently

PUBLIC WORKS:

Prospect Avenue Sidewalk Project

- G&B Construction is anticipated to complete the remaining work, around West Meadow Drive, before the end of August.

E. Evergreen Street Water Main Replacement Project

- To avoid costly litigation the Borough has chosen to adjust the water main around the property that issued the Cease & Desist Order. The Borough, Hanover Engineering and MOR Construction worked together to achieve the most cost-effective change order to complete the project. Including municipal employees providing the 2-3 day traffic control, saving just over \$10,000.

PUBLIC SAFETY:

- **Chief Greenwalt** provided a follow up report on the National Night Out event that was held the previous evening in West Grove Borough. The event was well attended and there were no issues to report. Chief also provided an update on the Crime & Traffic statistics for West Grove Borough for the month of July 2026. Following the presentation there was a discussion amongst the attendees and Chief Greenwalt regarding Oxford Borough potentially joining the Southern Chester County Regional Police Department.
- **Fire & EMS Merger** – Borough Council received the following update on the new department. They will begin operation effective January 1, 2027. The name will be Southern Chester County Fire Rescue, and the new station number will be 26. Municipal representatives are continuing to meet to discuss governing the new operation.
- **SCCRPD Intergovernmental Cooperation Agreement** – Consideration to authorize the Borough Manager and Borough Solicitor to negotiate the necessary intergovernmental cooperation agreement and any other legal documents for the Borough of West Grove, as a member of the Southern Chester County Regional Police Department, to consider the Borough of Oxford joining into the Intergovernmental agreement.

Mr. Temme made a motion to authorize the Borough Manager and Borough Solicitor to negotiate the changes necessary to consider Oxford Borough joining the

Intergovernmental Cooperation Agreement for the Southern Chester County Regional Police Department, and Mr. Glass seconded the motion.

Motion Passed

OLD BUSINESS:

- **Zoning Update Project – Completed!**
- **Park Master Planning Project Update:**
 - Chester County Municipal Park & Trail Improvement Grant - the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I. – **Awarded \$100,000**
 - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024. **No Award (Potentially Resubmitting)**
 - Chester County Community Revitalization Project Grant submitted on March 20, 2025 – **Awarded \$425,000 on 7/23/2025**
 - 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025 – **Awarded \$850,000 on 2/09/2026**
 - DCNR Park Rehabilitation Grant submitted on 4/30/2026
- **Comprehensive Plan Update**
 - Official Map
 - Community Planning Assistance (CPA) Application – Submitted 6/9/2026
 - Anticipated total cost is \$10,000, of which the Borough will be responsible for 50%.
 - Kevin Myers is working to create a Scope of Work for the project.
 - Historic Commission/Resource Mapping

NEW BUSINESS:

A discussion took place regarding the possibility of forming committees for the following tasks:

- **West Grove Comprehensive Plan**
- **Historical Commission / Official Map** (part of the comp plan)
- **Ongoing Fire Company Organization & Funding**
- **Borough Budget**

MAYORS' COMMENTS:

Mayor Black wished the new and returning students the best of luck in the new school year.

UPCOMING EVENTS

- **Public Safety Commission Meeting** – Thursday August 13, 2026 @ 7PM – West Grove Borough Municipal Building

ADJOURNMENT:

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:43PM.

Respectfully submitted,

Gregory J. McCummings, Secretary