WEST GROVE BOROUGH COUNCIL –Meeting Notes

July 1, 2026

The General Business Meeting of the West Grove Borough Council was held on Wednesday July 1, 2026. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mr. Matthew Glass
Mrs. Carol Severance
Mrs. Shelley Mix
Ms. Leandria Hall
Mr. Gregory McCummings, Secretary

Executive Session: Borough held an Executive Session at 7PM on July 1, 2026 to discuss personnel matters.

MINUTES:
June 3, 2026: Mr. Glass a motion to adopt the June 3, 2026 minutes and Mrs. Mix seconded the motion.

Motion Passed

FINANCIAL REPORTS:
Mr. Glass made a motion and Mrs. Mix seconded to approve the June 2026 Financial Reports.

Motion Passed

BILLS:
Mr. Glass made a motion and Mrs. Mix seconded approving the June 2026 bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:
No people were scheduled to appear

PUBLIC COMMENT:
Mrs. Wood encouraged the Borough to review Data Center Ordinance options to protect the community from the potential impacts a Data Center could have.

FINANCE:
The Borough completed the annual audit of the Liquid Fuels fund for 2025, by the Department of the Auditor General, on Monday June 29, 2026.

ZONING OFFICER'S MONTHLY REPORT:

Vacant Property Updates

- 217 E. Evergreen Street –Discussing the most effective way to place a lien on the property for the lack of maintenance and code violations.
- 115 S. Guernsey Road – New owner, permit submitted
- 221 W. Summit Avenue – Being maintained currently
- 121 E. Summit Avenue – Monitoring for maintenance and code violations
- 417 Prospect Avenue - Being maintained currently

PUBLIC WORKS:

Prospect Avenue Sidewalk Project

- PennDOT approved the Highway Occupancy Permit on Friday 5/1, still no indication from the contractor on when they will be able to schedule the work.

E. Evergreen Street Water Main Replacement Project

- MOR Construction is in full swing with the project.
- The Borough received a Cease-and-Desist Order from legal counsel for 217 E. Evergreen Street.
- MOR and Hanover are working around this location while the matter is being reviewed by Borough's legal counsel.
- All other aspects of the project are on schedule.

PUBLIC SAFETY:

- **Chief Greenwalt** provided an update on the Crime & Traffic statistics for West Grove Borough for the month of June 2026 and invited everyone to attend the National Night Out event on August 4, 2026, in West Grove Borough.
- **Fire & EMS Merger –** Borough Council received the following update on the new department. They will begin operation effective January 1, 2027. The name will be Southern Chester County Fire Rescue, and the new station number will be 26. Municipal representatives are continuing to meet to discuss governing the new operation.

OLD BUSINESS:

- **Zoning Update Project – Completed!**

- **Park Master Planning Project Update:**
  - Chester County Municipal Park & Trail Improvement Grant - the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I. – **Awarded $100,000**
  - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024. **No Award (Potentially Resubmitting)**
  - Chester County Community Revitalization Project Grant submitted on March 20, 2025 – **Awarded $425,000 on 7/23/2025**
  - 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025 **– Awarded $850,000 on 2/09/2026**

    - DCNR Park Rehabilitation Grant submitted on 4/30/2026
- **Comprehensive Plan Update**
    - Official Map
        - Community Planning Assistance (CPA) Application – Submitted 6/9/2026
        - Anticipated total cost is $10,000, of which the Borough will be responsible for 50%.
        - Kevin Myers is working to create a Scope of Work for the project.
    - Historic Commission/Resource Mapping

NEW BUSINESS:

- **Resolution 2026-04 -** A RESOLUTION AUTHORIZING PENNDOT TO REQUEST RAILROAD CROSSING UPGRADES AT Woodland Avenue FROM THE PENNSYLVANIA PUBLIC UTILITY COMMISSION

Mr. Glass made a motion to adopt Resolution 2026-04 and Ms. Hall seconded the motion.

Motion Passed

- **Affordable Housing Efforts in West Grove Borough –** Council Member Severance provided an update on Affordable Housing efforts following her attendance at the Celebration of Homeownership in Chester County event. The event was hosted by USDA Rural Development, Habitat for Humanity of Chester County, and Chester County Department of Community Development. Fuller Meadows is a great example of the collaborative effort needed to make affordable housing available in Chester County.

MAYORS' COMMENTS:
Mayor Black was not in attendance

UPCOMING EVENTS

- **America 250 Parade –** Saturday July 4, 2026 @ 9AM
- **Public Safety Commission Meeting** – Thursday July 9, 2026 @ 7PM – New Garden Township Municipal Building

ADJOURNMENT:
Mr. Glass made a motion and Mrs. Severance seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:00PM.

Respectfully submitted,

Gregory J. McCummings, Secretary