

WEST GROVE BOROUGH COUNCIL –Meeting Notes

December 3, 2025

The General Business Meeting of the West Grove Borough Council was held on Wednesday December 3, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mr. David Black, Mayor
Mr. Matthew Glass
Mr. Bill Temme
Ms. Leandria Hall
Mrs. Shelly Mix
Mr. Andrew Toolan
Mr. Gregory McCummings, Secretary

MINUTES:

November 5, 2025: Mr. Temme made a motion to adopt the November 5, 2025, meeting minutes, and Mr. Glass seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion and Mr. Glass seconded to approve the November Financial Reports.

Motion Passed

BILLS:

Mr. Temme made a motion and Mr. Glass seconded approving the November bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

No visitors were scheduled to appear.

PUBLIC COMMENT:

Mr. Freese of Edgehill Avenue expressed concern that the circle in front of the municipal building was not closed for the Santa Train event. He indicated that a lot of children attended the event and there was traffic still moving through the circle.

FINANCE:

One General Fund and one Water Fund CD matured on 10/27/2025, both were reinvested on the same day for 4.25% and 4.00% net rate respectively.

ZONING OFFICER'S MONTHLY REPORT:

- 217 E. Evergreen Street –The solicitor for the family has reached out to the Borough solicitor, so we have some movement.
- 115 South Guernsey Road – This property has hit the market, and we've started receiving

PUBLIC WORKS:

- Curbside Leaf Collection will continue through the second week of December. Leaves placed at the curb should not contain sticks, trash or other debris.
- Christmas Tree collection will begin following the holiday.
- Trash & Recycling for the last two weeks of December will take place on Friday. Collection will be Friday 12/26 and Friday 1/2.

PUBLIC SAFETY:

No members of the SCCRPD were present.

OLD BUSINESS:

- **Zoning Revision Project Update:**
 - Zoom meeting scheduled for 11/12 to finalize the updates.
- **Park Master Planning Project Update:**
 - Chester County Municipal Park & Trail Improvement Grant - the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I. – **Awarded \$100,000**
 - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024. **No Award**
 - Chester County Community Revitalization Project Grant submitted on March 20, 2025 – **Awarded \$425,000 on 7/23/2025**
 - 2026 Representative Houlihan Community Project Funding Grant submitted on 4/25/2025
 - The Borough submitted a Congressionally Directed Spending (CDS) request through Senator Fetterman – **No Award**
 - Borough Council requested that we “soft ask” about the potential of moving the funds to another phase of the plan, that we could complete with the current award.
- **Comprehensive Plan Update**
 - Official Map and Historic Commission/Resource Mapping
 - Philip Ingaglio may be interested in the Historic Commission.

NEW BUSINESS:

Adoption of the 2026 Municipal Budget

Mr. Temme made a motion to adopt Ordinance 2025-01 and Mr. Glass seconded the motion.

Motion Passed
Mr. Temme made a motion to adopt the 2026 General Fund Budget and Mr. Glass seconded the motion.

Motion Passed
Mr. Temme made a motion to adopt the 2026 Water Fund Budget and Mr. Glass seconded the motion.

Motion Passed
Mr. Temme made a motion to adopt the 2026 Sewer Fund Budget and Mr. Glass seconded the motion.

Motion Passed
Mr. Temme made a motion to adopt the 2026 Liquid Fuels Fund Budget and Mr. Glass seconded the motion.

Motion Passed
Mr. Temme made a motion to adopt the 2026 Street Lighting Fund Budget and Mr. Glass seconded the motion.

Motion Passed
Proposed Ordinance 2026-01 Parking Regulation Update (Front and side lawns) was discussed. Borough Council determined they would place the update on hold until the new Council was formed in 2026.

MAYORS COMMENTS:

Mayor Black wished everyone Happy Holidays

UPCOMING EVENTS:

- **West Grove Tree Lighting / Pictures with Mr. & Mrs. Clause** – Thursday December 4, 2025 at 6:30pm, pictures to follow at The Stubborn Goat
- **Public Safety Commission Meeting** – Thursday December 11, 2025, at 7:00pm at the West Grove Borough Municipal Building
- **Hanukkah Begins** – Sunday December 14, 2025
- **First Day of Winter** – Sunday December 21, 2025
- **Christmas Eve** - Wednesday December 24, 2025
- **Christmas Day** – Thursday December 25, 2025
- **New Year's Eve** – Wednesday December 31, 2025
- **New Year's Day** – Thursday January 1, 2026
- **Borough Council Reorganization Meeting** – Monday January 5, 2026 @ 7:30pm

ADJOURNMENT:

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed
Meeting adjourned at 7:50PM.

Respectfully submitted,


Gregory J. McCummings, Secretary