

WEST GROVE BOROUGH COUNCIL –Meeting Notes

November 5, 2025

The General Business Meeting of the West Grove Borough Council was held on Wednesday November 5, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL:

- Mr. David Prosser, President
- Mrs. Kristin Proto, Vice President
- Mr. David Black, Mayor
- Mr. Matthew Glass
- Mr. Bill Temme
- Ms. Leandria Hall
- Mrs. Shelly Mix
- Mr. Andrew Toolan
- Mr. Gregory McCummings, Secretary

MINUTES:

October 1, 2025: Mr. Temme made a motion to adopt the October 1, 2025, meeting minutes, and Mr. Glass seconded the motion.

Motion Passed

October 15, 2025 (2026 Budget Workshop): Mr. Temme made a motion to adopt the October 15, 2025, meeting minutes, and Mr. Glass seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion and Mr. Glass seconded to approve the October Financial Reports.

Motion Passed

BILLS:

Mr. Temme made a motion and Mr. Glass seconded approving the October bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

No visitors were scheduled to appear.

PUBLIC COMMENT:

Mr. Bricks, from West Evergreen Street, inquired about the possibility of signage and crosswalks to help calm traffic on West Evergreen Street. Chief Greenwalt advised Mr. Bricks that the speed sign would be placed in the area to capture motor vehicle data. The sign in and of itself should slow traffic down.

Ms. Toolan, from the Heather Grove development, is concerned about the amount of commercial traffic that moves through the Borough. Specifically, tractor trailers. Currently the weight restriction on Oakland Avenue is not enforceable due to not having a current road condition study on file. Since the road has been reconstructed, we would likely not received a favorable decision on restriction weight in that area.

FINANCE:

One General Fund and one Water Fund CD matured on 10/27/2025, both were reinvested on the same day for 4.25% and 4.00% net rate respectively.

\$175,000 of Sewer Fund Money Markert funds needed to be utilized to pay for the collection system work as we work on securing the grant funding from HUD.

ZONING OFFICER'S MONTHLY REPORT:

- 217 E. Evergreen Street –The solicitor for the family has reached out to the Borough solicitor, so we have some movement.

PUBLIC WORKS:

- Curbside Leaf Collection will continue through the second week of December. Leaves placed at the curb should not contain sticks, trash or other debris.

CONSTRUCTION PROJECT UPDATES:

The following updates were provided for the two road construction projects in the Borough:

- Prospect Avenue Sidewalk Extension:
 - The contractor work is complete for 2025
 - Work was not completed around West Meadow Drive due to the parcel ownership issue. Once the Quiet Claim is completed, the work will be done in 2026.

PUBLIC SAFETY:

Chief Greenwalt provided the October Crime & Traffic statistics for the Borough including speed details.

OLD BUSINESS:

- **Zoning Revision Project Update:**
 - Zoom meeting scheduled for 11/12 to finalize the updates.
- **Park Master Planning Project Update:**
 - Chester County Municipal Park & Trail Improvement Grant - the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I. – **Awarded \$100,000**
 - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024. **No Award**
 - Chester County Community Revitalization Project Grant submitted on March 20, 2025 – **Awarded \$425,000 on 7/23/2025**

- 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025
- The Borough submitted a Congressionally Directed Spending (CDS) request through Senator Fetterman – **No Award**
- Borough Council requested that we “soft ask” about the potential of moving the funds to another phase of the plan, that we could complete with the current award.
- **Comprehensive Plan Update**
 - Official Map and Historic Commission/Resource Mapping

NEW BUSINESS:

Ordinance 2025-01 (Tax Rate Adjustment) was presented for consideration. The adjustment moves .25 mills from the Street Light Fund over to the General Fund. The net result is not tax increase on the community for 2026.

Mr. Temme made a motion to advertise Ordinance 2025-01 and Mr. Glass seconded the motion.

Motion Passed

The 2026 Preliminary Budget was presented for consideration. The final 2026 Budget will be considered for adoption at the Borough Council Meeting December 3, 2025.

Mr. Temme made a motion to advertise the availability of the 2026 General Fund Budget and Mr. Glass seconded the motion.

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2026 Water Fund Budget and Mr. Glass seconded the motion.

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2026 Sewer Fund Budget and Mr. Glass seconded the motion.

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2026 Liquid Fuels Fund Budget and Mr. Glass seconded the motion.

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2026 Street Lighting Fund Budget and Mr. Glass seconded the motion.

Motion Passed

MAYORS COMMENTS:

Mayor Black gave a recap of the 2025 Halloween event and thought everything went great this year.

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – Thursday November 13, 2025, at 7:00pm at the New Garden Township Building
- **Veterans Day** – Tuesday November 11, 2025
- **Thanksgiving Day** – Thursday November 27, 2025
- **Santa Train** – Saturday November 29, 2025 Approximately 11:45am to 12:30pm at the Library train crossing.
- **West Grove Tree Lighting / Pictures with Mr. & Mrs. Clause** – Thursday December 4, 2025 at 6:30pm

ADJOURNMENT:

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:12PM.

Respectfully submitted,



Gregory J. McCummings, Secretary