

## **WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**October 1, 2025**

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The General Business Meeting of the West Grove Borough Council was held on Wednesday October 1, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Mr. David Black, Mayor  
Mr. Matthew Glass  
Mr. Bill Temme  
Ms. Leandria Hall  
Mrs. Shelly Mix  
Mr. Andrew Toolan  
Mr. Gregory McCummings, Secretary

### **MINUTES:**

**September 3, 2025:** Mr. Temme made a motion to adopt the September 3, 2025, meeting minutes, and Mr. Glass seconded the motion.

Motion Passed

### **FINANCIAL REPORTS:**

Mr. Temme made a motion and Mr. Glass seconded to approve the September Financial Reports.

Motion Passed

### **BILLS:**

Mr. Temme made a motion and Mr. Glass seconded approving the September bills, including Payroll Transfers.

Motion Passed

### **PERSONS SCHEDULED TO APPEAR:**

No visitors were scheduled to appear.

### **PUBLIC COMMENT:**

Ms. Reck provided follow-up examples of vehicles being parked in yards in the Borough. The Borough will follow up with the Solicitor regarding what type of ordinance change would be required to address the issue.

A resident from West Evergreen Street inquired about possible traffic calming measures on that street in the Borough. Public Works recently put flashers on all 4 directions at the intersection of Gurnsey and Evergreen, which has been the site of several vehicle

accidents recently. Chief Greenwalt indicated they would look into placing a speed notification and collection device in that area.

#### **FINANCE:**

- PLGIT Sewer Fund 6-Month CD set to mature on October 6, 2025
- 4<sup>th</sup> Quarter Water/Sewer Bills mailed out on 9/29/2025, due 11/3/2025.
- The 2026 Preliminary Budget was presented to Borough Council before the meeting. Further analysis will take place in the Budget Workshop on Wednesday October 15, 2025 at 7:30pm.

#### **ZONING OFFICER'S MONTHLY REPORT:**

- 217 E. Evergreen Street –The Borough will begin to rectify some of the existing code violations, including vegetation and refuse, when there is extra time. The work will be placed on a property lien to be settled at any future sale.

#### **PUBLIC WORKS:**

- Curbside Leaf Collection will begin the week of October 13<sup>th</sup> and will run through the second week of December. Leaves placed at the curb should not contain sticks, trash or other debris.

#### **CONSTRUCTION PROJECT UPDATES:**

The following updates were provided for the two road construction projects in the Borough:

- Prospect Avenue Sidewalk Extension:
  - Work is in progress.
  - PennDOT agreed to center the driveway apron at Burdett's Automotive Shop
  - Work will not be completed around West Meadow Drive until the spring of 2026, once the Quiet Claim process has been completed.

#### **PUBLIC SAFETY:**

Chief Greenwalt provided the September Crime & Traffic statistics for the Borough including 2 speed details and the closing of the West Grove Smoke Shop.

#### **OLD BUSINESS:**

- **Zoning Revision Project Update:**
  - Filing for contract extension for the VPP Grant to wrap up the project.
- **Park Master Planning Project Update:**
  - Chester County Municipal Park & Trail Improvement Grant - the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I. – **Awarded \$100,000**
  - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024. **No Award**

- Chester County Community Revitalization Project Grant submitted on March 20, 2025 – **Awarded \$425,000 on 7/23/2025**
- 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025
- The Borough submitted a Congressionally Directed Spending (CDS) request through Senator Fetterman – **No Award**
- **Comprehensive Plan Update**
  - Official Map and Historic Commission/Resource Mapping
  - A discussion took place amongst Borough Council about the possibility of redirecting the current funding to Phase 4 of the Memorial Park Plan. Phase 4 is known as the East Parcel Meadow, Picnic & Trails. If Council would like to make this change in planning we will need to approach both funding sources for their approval.

#### **NEW BUSINESS:**

The updated Emergency Operations Plan for West Grove Borough as provided to Borough Council for review.

Resolution 2025-04 Adoption of the Borough's Emergency Operations Plan was presented for consideration.

Mr. Temme made a motion to adopt Resolution 2025-04 and Mr. Glass seconded the motion.

Motion Passed

#### **MAYORS COMMENTS:**

Mayor Black reminded everyone that Trick or Treating takes place on Halloween in the Borough and Fall is in the air!

#### **UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – Thursday October 9, 2025, at 7:00pm at the West Grove Borough Municipal Building.
- **Fall Festival** – Saturday October 11, 2025 (11am-8pm)
- **Trick or Treating** – Friday October 31, 2025 (6pm-8pm)
- **General Election Day** – Tuesday November 4, 2025 (7am-8pm)

#### **ADJOURNMENT:**

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:15PM.

Respectfully submitted,



Gregory J. McCummings, Secretary