

WEST GROVE BOROUGH COUNCIL –Meeting Notes

June 4, 2025

The General Business Meeting of the West Grove Borough Council was held on Wednesday June 4, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL:

- Mr. David Prosser, President
- Mrs. Kristin Proto, Vice President
- Mr. Stephen Black, Mayor
- Mrs. Shelley Mix
- Mr. Matthew Glass
- Mr. Bill Temme
- Ms. Leandria Hall
- Mr. Andrew Toolan
- Mr. Gregory McCummings, Secretary

MINUTES:

May 7, 2025: Mr. Glass made a motion to adopt the May 7, 2025, meeting minutes, and Mr. Temme seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion and Mr. Glass seconded to approve the May Financial Reports.

Motion Passed

BILLS:

Mr. Temme made a motion and Mr. Glass seconded approving the May bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

None

PUBLIC COMMENT:

Mr. Burdett from Oakland Avenue requested the Borough address the stormwater inlet in the alley behind his home. The ground has settled below the inlet making it ineffective. Mr. Burdett also inquired about the status of the sidewalk project on Prospect Avenue.

FINANCE:

- Sewer Fund PLGIT CD matured on May 29, 2025 and was reinvested, the net interest rate came in at 4.31% for 180 days.

ZONING OFFICER'S MONTHLY REPORT:

- Council Member Mix requested a copy of the failed inspection report for 118 Hillside Avenue and inquired about the stop work order placed on 156 Edgehill.

PUBLIC WORKS:

- 2025 Paving Bid Results were presented. Bids were opened on May 22, 2025, at 3:00PM. The Borough received one response from Long's Asphalt Inc. in the amount of \$145,235.35.

Mr. Temme made a motion to accept the 2025 Paving Bid by Long's Asphalt Inc. in the amount of \$145,235.35 and Mr. Glass seconded the motion.

Motion Passed

CONSTRUCTION PROJECT UPDATES:

The following updates were provided for the two road construction projects in the Borough:

- Oakland Avenue:
 - East Penn Railroad is requiring us to do drainage work around the railroad crossing on Oakland Avenue. CMS, the original contractor, will begin the installation of a trench drain starting Monday June 9th. We expect full closure of Oakland Avenue during construction time and all pertinent organizations have been notified. Social media and the June newsletter will be used to communicate with residents.
- Prospect Avenue Sidewalk Extension:
 - We are hung up needing to perform a "Quit Claim" for a small portion of land at the beginning of West Meadow Drive. Engineering believes the land should have been released to PennDOT following dedication of West Meadow Drive, but that did not occur. The Borough needs to claim ownership of the land before we can proceed with the project. This is ultimately pushing back the start of construction.

PUBLIC SAFETY:

Seargent Blue provided an update on police operations.

OLD BUSINESS:

- **Zoning Revision Project Update:**
 - Meeting to finalize the updates scheduled with Kevin Myers from the Chester County Planning Commission.
- **Park Master Planning Project Update:**
 - Chester County Municipal Park & Trail Improvement Grant secured \$100,000; the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I.
 - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024.

- Chester County Community Revitalization Project Grant submitted on March 20, 2025
- 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025
- **Comprehensive Plan Update**
 - Official Map and Historic Commission/Resource Mapping

NEW BUSINESS:

- Employee Agreement – Ending 12/2025
 - 3 Member of Borough Council needed for a Compensation Committee to meet with employees.
 - Leandria Hall
 - Matthew Glass
 - Bill Temme

MAYORS COMMENTS:

Mayor Black wished everyone a Happy Father's Day

UPCOMING EVENTS:

- **Community Yard Sale** – Saturday June 7th from 8am to 1pm
- **Public Safety Commission Meeting** – June 12, 2025, at 7:00pm at the West Grove Borough municipal building.
- **Father's Day** – Sunday June 15th
- **First Day of Summer** – Friday June 20th

ADJOURNMENT:

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:29PM.

Respectfully submitted,


Gregory J. McCummings, Secretary