

WEST GROVE BOROUGH COUNCIL –Meeting Notes

May 7, 2025

The General Business Meeting of the West Grove Borough Council was held on Wednesday May 7, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mr. Stephen Black, Mayor
Mrs. Shelley Mix
Mr. Matthew Glass
Mr. Gregory McCummings, Secretary

MINUTES:

April 2, 2025: Mr. Glass made a motion to adopt the April 2, 2025, meeting minutes, and Mrs. Mix seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Glass made a motion and Mrs. Mix seconded to approve the April Financial Reports.

Motion Passed

BILLS:

Mr. Glass made a motion and Mrs. Mix seconded approving the April bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

West Grove Fire Chief Eric Felker provided an update on the path forward for fire and emergency services in Southern Chester County. Including discussion of a partnership/merger with Avondale Fire and Rescue. Much of the discussion centered around the difficulty of retaining career staffing. Many employees will change jobs based on hourly rates and that is challenging from a training and tenure perspective. There is a meeting scheduled for Saturday June the 7th where memberships of both companies will get together and discuss what the future looks like.

The director of the Avon Grove Library, David Payne, provided an update on the America 250 initiative. David and Scott Steele are coordinating the celebration. At this time they are visiting with each municipality that makes up the Avon Grove School District. They are creating a steering committee and John Ruffini is representing West Grove Borough. The plan is to have a parade in the Borough that includes something from each municipality.

Members of the Liberty Circle & Townview Drive HOA's discussed the possibility of trying to coordinate a playground area on the open space in the center of Townview Drive. Currently the land is owned by West Grove Borough and further discussions need to be had regarding this topic.

PUBLIC COMMENT:

Parking challenges were discussed on E. Hillcrest Avenue and Edgehill Avenue.

FINANCE:

- Two PLGIT CD's matured in April and were both reinvested, the net interest rates came in at 4.45% for 90 days and 4.35% for 180 days.

ZONING OFFICER'S MONTHLY REPORT:

- 30 Prospect Avenue – Settlement took place on 4/29/2025
- Properties where the grass has not been mowed were tagged on 5/5

PUBLIC WORKS:

- 2025 Paving Bid has been advertised with a May 22, 2025, closing date. Bid results and award recommendations will be presented to Borough Council at the June meeting.
- Planning for the Memorial Day Parade, cones and barricades, recycling truck in parade.

CONSTRUCTION PROJECT UPDATES:

The following updates were provided for the two road construction projects in the Borough:

- Oakland Avenue Phase II Revitalization is complete as of 4/1/2025. East Penn Railroad is requiring us to do some additional drainage work around the railroad crossing as well.
 - The Borough received \$207,824 from HUD for our Community Project Funding Grant.
- Prospect Avenue Sidewalk Extension:
 - The revision to the Highway Occupancy Permit has been submitted to and returned by PennDOT.
 - Onsite preconstruction meeting between the Borough, PennDOT, Hanover Engineering and G & B Construction Group took place on 4/29/2025.
 - We are looking at later May for the restart of the project.

PUBLIC SAFETY:

Chief Greenwalt provided an update on Regional Police operations. Planning is underway for National Night Out, scheduled for Tuesday August 5, 2025.

OLD BUSINESS:

- **Zoning Revision Project Update:**

- The revisions are in final review from legal, engineering and code enforcement.
- **Park Master Planning Project Update:**
 - Chester County Municipal Park & Trail Improvement Grant secured \$100,000; the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I.
 - The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024.
 - Chester County Community Revitalization Project Grant submitted on March 20, 2025
 - 2026 Representative Houlahan Community Project Funding Grant submitted on 4/25/2025
- **Comprehensive Plan Update**
 - Official Map and Historic Commission/Resource Mapping

NEW BUSINESS:

- Manager McCummings updated Borough Council that the current Employee Agreement will end on December 31, 2025.
- Manager McCumming updated Borough Council that an updated traffic study would need to be completed to enforce the current weight restrictions on Oakland Avenue.

MAYORS COMMENTS:

Mayor Black wished everyone a Happy Spring and encouraged everyone to attend the upcoming Memorial Day Parade and to not forget Mother's Day!!

UPCOMING EVENTS:

- **Public Safety Commission Meeting & Annual Award Ceremony** – May 8, 2025, at 7:00pm at the New Garden Township municipal building.
- **Mother's Day** – Sunday May 11th
- **2025 Primary Election** – Tuesday May 20, 2025, polls open from 7am to 8pm, Drop box available from Tuesday May 6 through May 20th from 7am to 8pm.
- **2025 Memorial Day Parade** – Saturday May 24, 2025, beginning at 9am from the Avon Grove Middle School
- **Memorial Day** – Monday May 26, 2025 (Borough Holiday)

ADJOURNMENT:

Mr. Glass made a motion and Mrs. Mix seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:46PM.

Respectfully submitted,



Gregory J. McCummings, Secretary