

WEST GROVE BOROUGH COUNCIL –Meeting Notes

March 5, 2025

The General Business Meeting of the West Grove Borough Council was held on Wednesday February 5, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. Mayor Stephen Black called the meeting to order at 7:37 p.m.

ROLL CALL: Mayor Stephen Black
Mrs. Shelley Mix
Mr. Bill Temme
Mr. Matthew Glass
Ms. Leandria Hall
Mr. Andrew Toolan
Mr. Gregory McCummings, Secretary

Borough Council members nominated Bill Temme to serve as the President pro tempore.

MINUTES:

February 5, 2025: Mr. Glass made a motion to adopt February 5, 2025, meeting minutes, and Ms. Hall seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Glass made a motion and Ms. Hall seconded to approve the February Financial Reports.

Motion Passed

BILLS:

Mr. Glass made a motion and Ms. Hall seconded approving the February bills, including Payroll Transfers.

Motion Passed

PUBLIC COMMENT:

It was discussed that the Borough should identify the change in trash and recycling pick up schedule on the upcoming Borough Newsletter.

FINANCE:

- New checking accounts opened in February for the General Fund and Water Fund. Both accounts were compromised with two checks sent to Dixieland Energy in 2024. The checks were stolen and deposited, we believe, by someone in their organization as we mail all checks to the same Post Office box. Funds were recovered.

- General Fund CD matured on 2/10/2024, did not reinvest the funds due to uncertainty with the Federal Grant funds for Oakland Avenue. We have an approved “Action Plan” in the system and next step is to create Vouchers for payment. We are hoping to get funding from the Treasury in the next month or two.

ZONING OFFICER’S MONTHLY REPORT:

- 30 Prospect Avenue – Zoom call took place regarding the required fire protection for each area of the building, on January 28th. Plans have not yet been received at the Borough office. The written Conditional Use Decision was presented to Borough Council for consideration.

Mr. Glass made a motion and Ms. Hall seconded the motion to approve the Conditional Use Decision as written.

Motion Passed

- 217 E. Evergreen Steet update. There was some movement with our initial communication / NOV in which an unregistered van was removed from the premises. An additional NOV was issued on February 3, 2025 to cover the remaining unregistered vehicle and to remove all debris from the porch. Code Enforcement to follow up on compliance.

PUBLIC WORKS:

- Public Works is working on developing our Paving Bid for 2025, additional details to follow.

CONSTRUCTION PROJECT UPDATES:

The following updates were provided for the two road construction projects in the Borough:

- Oakland Avenue Phase II Revitalization is complete up to final paving. East Penn Railroad is requiring us to do some additional drainage work around the railroad crossing as well. Final paving and markings will be completed in the spring.
 - The Borough is continuing to work with HUD to secure the funding for the project through the Community Project Funding Grant.
- Prospect Avenue Sidewalk Extension: Nothing has been confirmed but it sounds favorable that we will be able to salvage some form of a center island on West Meadow Drive.
 - We are currently waiting for confirmation from the contractors on when they will be back in to resume the project. Ultimately it depends on temperatures reaching an acceptable level for concrete to cure.

PUBLIC SAFETY:

February was a busy month for public safety with 41 calls for service.

OLD BUSINESS:

Zoning Revision Project Update:

- Professional Service review is completed and Kevin is working on adjustments from those recommendations.

Park Master Planning Project Update:

- Chester County Municipal Park & Trail Improvement Grant secured \$100,000; the grant must be utilized by 5/31/2027 and is designated for Memorial Park Phase I.
- Notification received that our project has reached the appropriations committee through Representative Houlahan's office. We are one of 15 projects.
 - Was contacted in December by Representative Houlahan's office notifying that Community Project Funding Grants were excluded from the most recent bill to keep the Federal Government open.
- The Borough submitted a PA Statewide Gaming Fund Local Share Grant on 11/26/2024.

Comprehensive Plan Update

- Official Map and Historic Commission/Resource Mapping are the next steps.
- Resident Cindy Reck expressed some interest in participating in a future Historical Commission for the Borough which needs to be researched with Scott Steele.
- The Vision Partnership Program would potentially support this project, and we will research accordingly.

Wildcats Park Usage Agreement

- The agreement, as written, runs from date of signature through December of 2028
- A question was presented inquiring about when the payment was due to the Borough in the agreement. The agreement says that they will pay at the completion of their fall season each year.

NEW BUSINESS:

- Borough Council discussed different ways to increase participation in the Borough Clean Up Day, including contacting boy and girl scout troops.

MAYORS COMMENTS:

Mayor Black wished everyone a Happy spring!

UPCOMING EVENTS:

- **Daylight Savings Begins** – Sunday March 9th
- **Public Safety Commission Meeting** – March 13, 2025, at 7:00pm at the New Garden Township Building.
- **St. Patrick's Day** – Monday March 17th
- **First Day of Spring** – Thursday March 20th
- **Egg Hunt – Harmony Park** – Saturday April 5th

ADJOURNMENT:

Mr. Glass made a motion and Ms. Hall seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:17PM.

Respectfully submitted,



Gregory J. McCummings, Secretary