

**WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**January 8, 2025**

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The General Business Meeting of the West Grove Borough Council was held on Wednesday January 8, 2025. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Mayor Stephen Black  
Mr. Andrew Toolan  
Mrs. Shelley Mix  
Mr. Bill Temme  
Mr. Matthew Glass  
Mr. Gregory McCummings, Secretary

**MINUTES:**

**December 4, 2024:** Mr. Temme made a motion to adopt the December 4, 2024, meeting minutes and Mr. Glass seconded the motion

Motion Passed

**FINANCIAL REPORTS:**

A discussion took place regarding the Borough's contract with the Brandywine Valley SPCA. The contract calls for an annual fee of \$5,600 however the Borough has not received any invoicing from the SPCA currently. This is the reason why the line item in the 2024 budget is well below what was forecasted. It was suggested that we advertise the service to our residents in the next newsletter that is released.

Mr. Temme made a motion and Mr. Glass seconded to approve the December Financial Reports.

Motion Passed

**BILLS:**

Mr. Temme made a motion and Mr. Glass seconded approving the December bills, including Payroll Transfers.

Motion Passed

**PUBLIC COMMENT:**

Residents from the West Meadows community made comments in regard to the fate of the center island on West Meadow Drive. They expressed appreciation for the Borough working with PennDOT trying to salvage some portion of the island. The event post cards were well received. Areas of concern were residences with multiple vehicles and commercial vehicles in violation of the ordinance prohibiting overnight parking on the street.

Mr. Freese from Edgehill Avenue commented on the need for additional public safety as the community events continue to grow. Specifically for the Tree Lighting and Santa Train events.

**FINANCE:**

PLGIT CD Maturity – Sewer Fund 1/9/2025

American Rescue Fund Update – The Borough received notification that the funds must be obligated to a project by the next reporting cycle. The Treasury Department will require unobligated funds to be returned. The Borough will obligate the remaining funds to the Prospect Avenue Sidewalk project. That project is supported by a grant from Chester County for \$164,399 however the total project cost is \$332,161. The remaining cost to be covered by Borough funds is \$167,762, of which the American Rescue Funds will cover \$136,275.

**ZONING OFFICER'S MONTHLY REPORT:**

- 217 E. Evergreen Street was discussed. The Borough Code Official issued a Notice of Violation on January 3, 2025, for non-compliance with Zoning Section 72, Section E storage of more than one unregistered vehicle and Section 76 for garbage, litter and debris storage. The notice was sent standard and certified mail with a 7-day response time.

**PUBLIC WORKS:**

Due to weather conditions, Trash and Recycling Collection will be pushed from Thursday 1/9/2025 to Friday 1/10/2025. Future collections will both take place on Thursday's.

A recent leak on the service line for 106 Prospect Avenue was repaired.

The first winter storm of 2025 was handled by Public Works without incident.

**CONSTRUCTION PROJECT UPDATES:**

The following updates were provided for the two road construction projects in the Borough:

- Oakland Avenue Phase II Revitalization is complete up to final paving. East Penn Railroad is requiring us to do some additional drainage work around the railroad crossing as well. Final paving and markings will be completed in the spring.

- Prospect Avenue Sidewalk Extension has been placed on hold for the winter. There was miscommunication between the contractor and PennDOT regarding the start of the project. Due to anticipated temperatures PennDOT requested that the project be postponed until temperatures reach an acceptable level in the spring. Two areas of concern are the reduction of the length of depressed curb for Mr. Burdett's body shop and the removal of the center island on West Meadow Drive. Both were changes required by PennDOT when they issued the Highway Occupancy Permit. The Borough has appealed both situations and they are currently being reviewed by PennDOT.

**PUBLIC SAFETY:** - Chief Greenwalt

Chief Greenwalt provided an update on the December Crime and Traffic statistics for the Borough and invited the public to attend the upcoming Walkout celebration for PFC Joe Cooper. The celebration will take place on Saturday January 25, 2025, at 3PM at the Regional Police Headquarters.

**OLD BUSINESS:**

Zoning Revision Project Update:

- Revisions are currently under review by professional service providers; Engineering, Legal and Code Enforcement.

Park Master Planning Project Update:

- Chester County Municipal Park & Trail Improvement Grant secured \$100,000; the grant must be utilized by 5/31/2027.
- Notification received that our project has reached the appropriations committee through Representative Houlahan's office. We are one of 15 projects.
  - Was contacted in December by Representative Houlahan's office notifying that Community Project Funding Grants were excluded from the most recent bill to keep the Federal Government open.

Comprehensive Plan Update

- Official Map and Historic Commission/Resource Mapping are the next steps.
- Resident Cindy Reck expressed some interest in participating in a future Historical Commission for the Borough.
- The Vision Partnership Program would potentially support this project, and we will research accordingly.

Wildcats Park Usage Agreement

- The agreement has been presented to the members of the Wildcats Board of Directors for review.
- The agreement, as written, runs from date of signature through December of 2028
- A question was presented inquiring about when the payment was due to the Borough in the agreement. The agreement says that they will pay at the completion of their fall season each year.

**NEW BUSINESS:**

**MAYORS COMMENTS:**

Mayor Black wished everyone a Happy New Year and encouraged everyone to stay warm in January.

**UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – January 9, 202, at 7:00pm at the New Garden Township Building

**ADJOURNMENT:**

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:29PM.

Respectfully submitted,



Gregory J. McCummings, Secretary