

About Us:

Uwchlan Township is a vibrant 2nd Class Township in the heart of Chester County, Pennsylvania, committed to maintaining a high quality of life for our residents. Our Public Works Department is dedicated to ensuring the safety, efficiency, and reliability of our community's infrastructure. We are seeking a dedicated and enthusiastic leader to join our team as our Parks Superintendent.

Position Overview:

As the Parks Superintendent, you will oversee the management, maintenance, and enhancement of the Township's parks, trails, and recreational facilities. This leadership role ensures the preservation of public spaces for community enjoyment while maintaining high standards of safety, aesthetics, and functionality.

Key Responsibilities:

- Plan, coordinate, and supervise the maintenance and improvement of Township parks, trails, and facilities.
- Lead and manage parks maintenance staff, including hiring, training, and performance evaluation.
- Develop and implement maintenance schedules for landscaping, equipment, and facilities to ensure optimal condition.
- Prepare and administer the parks department budget, monitor expenditures, and seek cost-effective solutions.
- Oversee park improvement projects, from planning and design to construction and completion.
- Collaborate with community members, local organizations, and other Township departments to address park-related concerns and plan events.
- Ensure compliance with local, state, and federal regulations related to park operations and safety.
- Implement environmentally friendly practices to promote sustainability within the Township's parks system.

Minimum Qualifications:

- High school diploma or GED.
- Five years of progressive experience in park maintenance, landscaping, or a related field.
- Leadership, project management, communication, and knowledge of landscaping and grounds maintenance.
- Familiarity with maintenance equipment and irrigation systems.
- Ability to perform outdoor work in various weather conditions, lift up to 50 pounds, and operate maintenance equipment as needed.
- Strong work ethic and reliability.
- Ability to work as part of a team and communicate effectively.
- Valid Pennsylvania driver's license. Must be able to obtain a Class A CDL within one year of employment.
- Certified Playground Safety Inspector, or ability to obtain within one year of hire.
- Public Pesticide Applicator's license/certification for Parks and Public Rights of Way (through PA Department of Agriculture), or ability to obtain within one year of hire.

Preferred Qualifications:

- Bachelor's degree in Parks and Recreation Management, Landscape Architecture, Horticulture, or a related field.
- Supervisory experience.
- Certified Park and Recreation Professional.
- Experience in project management, budgeting, and resource allocation.
- Valid Pennsylvania Class A CDL
- Emergency services experience.

Physical Requirements:

- Must be able to lift up to 50 pounds.
- Ability to work in various weather conditions.
- Willingness to work irregular hours, including evenings and weekends, as needed.

Benefits:

- Excellent, competitive salary based on experience.
- Generous health, dental, and vision insurance.
- Paid time off and holidays.
- Generous Defined Contribution Pension Plan and voluntary 457(b) offering.
- Opportunities for professional development and training.

How to Apply:

Interested candidates should submit a cover letter, resume, salary requirements and/or [employment application](#) to Assistant Township Manager Katie Churchill at kchurchill@uwchlan.com. Please include "Parks Superintendent" in the subject line of your e-mail.

For more information about the position or the application process, please contact Katie Churchill at 610-363-9450 or kchurchill@uwchlan.com.

Uwchlan Township is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.