

WEST GROVE BOROUGH COUNCIL –Meeting Notes

November 6, 2024

The General Business Meeting of the West Grove Borough Council was held on Wednesday November 6, 2024. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mayor Stephen Black
Mr. Andrew Toolan
Mrs. Shelley Mix
Mr. Bill Temme
Mr. Matthew Glass
Mr. Gregory McCummings, Secretary

MINUTES:

October 2, 2024: Mr. Temme made a motion to adopt the October 2, 2024, meeting minutes and Mr. Glass seconded the motion

Motion Passed

October 16, 2024: Mr. Temme made a motion to adopt the October 16, 2024, Budget Workshop meeting minutes and Mr. Glass seconded the motion

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion and Mr. Glass seconded to approve the October Financial Reports.

Motion Passed

BILLS:

Mr. Temme made a motion and Mr. Glass seconded approving the October bills, including Payroll Transfers.

Motion Passed

PERSONS SCHEDULED TO APPEAR:

None

PUBLIC COMMENT:

Mrs. Wood from Edgehill Avenue indicated that SECCRA will be accepting political signs to be recycled, following the election.

FINANCE:

The Borough Refuse Collection Contract, set to expire 12/31/2024, was extended 2 years at a 4.8% increase in cost.

The 2025 Preliminary Budget was presented for approval to advertise availability for public review, pending adoption on December 4, 2024.

Mr. Temme made a motion to advertise the availability of the 2025 General Fund Budget and Mr. Glass seconded the motion

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2025 Sewer Fund Budget and Mr. Glass seconded the motion

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2025 Water Fund Budget and Mr. Glass seconded the motion

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2025 Street Light Fund Budget and Mr. Glass seconded the motion

Motion Passed

Mr. Temme made a motion to advertise the availability of the 2025 Liquid Fuels Fund Budget and Mr. Glass seconded the motion

Motion Passed

ZONING OFFICER'S MONTHLY REPORT:

The Zoning Hearing for 30 Prospect was completed on August 22, 2024. Zoning approval was granted contingent upon Conditional Use approval from Borough Council. Conditional Use hearing must be advertised publicly and due to the advertising requirements, the hearing will now be held at 7PM on December 4, 2024, prior to the Council Meeting.

PUBLIC WORKS:

The PennDOT Winter Services Agreement was discussed. PennDOT supports the Borough financially to maintain both Prospect Avenue and Evergreen Street. In order to enter into the Service Agreement Council must designate the appropriate signature authority. Resolution 2024-10, appointing Manager McCummings as the Signature Authority, was presented for consideration.

Mr. Temme made a motion to approve Resolution 2024-10 and Mr. Glass seconded the motion

Motion Passed

Curbside leaf collection is in effect and will continue through November and early December.

Church Alley paving has been completed following the replacement of the water main and service lines.

PUBLIC SAFETY:

Lieutenant Versagli provided the 3rd quarter statistics for West Grove Borough and indicated that both Trick or Treating and the 2024 Election Day were both successful events with no significant issues.

OLD BUSINESS:

Zoning Revision Project Update:

- Kevin Myers, Chester County Planning Commission, will be scheduled to attend the December Council Meeting to present an overview of the proposed Zoning adjustments.

Park Master Planning Project Update:

- Chester County Municipal Park & Trail Improvement Grant secured \$100,000; the grant must be utilized by 5/31/2027.
- Notification received that our project has reached the appropriations committee through Representative Houlahan's office. We are one of 15 projects.

Resolution 2024-12 was presented for Borough Council's consideration. The Resolution is required as part of an upcoming Grant Opportunity.

Mr. Temme made a motion to approve Resolution 2024-12, for a PA DCED Statewide Local Share Assessment Grant for Park Improvements, and Mr. Glass seconded the motion

Motion Passed

Comprehensive Plan Update

- Official Map and Historic Commission/Resource Mapping is the next step. The Vision Partnership Program would potentially support this project, and we will research accordingly.

Wildcats Park Usage Agreement

- The agreement has been presented to the members of the Wildcats Board of Directors for review.
- The agreement, as written, runs from date of signature through December of 2028

NEW BUSINESS:

A 2025 calendar of events for Borough events was discussed. Events include the Easter Egg Hunt; Community Clean Up Day; Memorial Day Parade; National Night Out, Community Yard Sale; Homecoming; Tree Lighting; and Trick or Treating

Mr. Temme made a motion to adopt Resolution 2024-11, in support of Chester County's America 250 initiative, and Mr. Glass seconded the motion

Motion Passed

MAYORS COMMENTS:

Mayor Black was thankful that Trick or Treating and the Election were both safe and successful and wished a Happy Thanksgiving holiday to everyone.

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – November 14, 2024, at 7:00pm at the New Garden Township Building
- **Annual Tree Lighting** – Thursday December 5, 2024 at 6:30PM, photos to follow at Blondes & Brewnettes.

ADJOURNMENT:

Mr. Temme made a motion and Mr. Glass seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 7:56PM.

Respectfully submitted,



Gregory J. McCummings, Secretary