

WEST GROVE BOROUGH COUNCIL –Meeting Notes

April 3, 2024

The General Business Meeting of the West Grove Borough Council was held on Wednesday April 4, 2024. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mayor Stephen Black
Mr. Bill Temme
Mrs. Shelley Mix
Ms. Leandria Hall
Ms. Lauren McDevitt
Mr. Gregory McCummings, Secretary

MINUTES:

March 6, 2024: Mr. Temme made a motion and Ms. McDevitt seconded to approve the minutes of the March 6, 2024, Borough Council Meeting.

Motion Passed

FINANCIAL REPORTS:

Mrs. Mix inquired about the following items on the expenditure and invoice report:

- Office Candy – 01.401.200 Manager Supplies
- Funeral Flowers – 01.400.200 Council Supplies
- Salary of Borough Manager – 50% General Fund 01.401.121; 25% Water Fund 06.448.121; 25% Sewer Fund 08.429.121
- Cell Phone Reimbursement – Item 18 under the current non-uniform employee agreement states that employees electing to use a personal cell phone for Borough business shall be provided with a \$30.00 reimbursement per month, issued quarterly.

Mr. Temme made a motion and Ms. McDevitt seconded to approve the March Financial Reports.

Motion Passed

PAYROLL TRANSFERS:

Mr. Temme made a motion and Ms. McDevitt seconded to approve the April Payroll Transfers.

Motion Passed

BILLS:

Mr. Temme made a motion and Ms. McDevitt seconded to approve the March bills.

Motion Passed

VISITORS:

Juliet Remsburg, Student at Newark Center for Creative Learning presented a project she is working on to bring awareness to children with illnesses that confine them to hospitals in the area. She is partnering with the Child Life Program for her project and would like to set up a booth and other activities at a Borough event. Borough Council recommended that Juliet work with the Presbyterian Church to attend the car show and barbeque following the Memorial Day Parade and ceremony. Manager McCummings will work to introduce the parties to one another.

PUBLIC COMMENT:

No public comments were offered.

FINANCE:

The Borough received the grant funding from the PA Greenways, Trails, and Recreation Program Grant for finishing the Park Master Plan project in the amount of \$38,390 on March 22, 2024.

ZONING OFFICER'S MONTHLY REPORT:

115 South Guernsey Road was discussed. The property remains vacant after the most recent Sheriff sale event. The property is a challenge because it appears the estate has not been closed and the home remains in the name of the deceased parents. Further discussion to take place with the code officials and solicitor on what our best options are to push for a change in ownership.

PUBLIC WORKS:

- Installation of a second rain garden in Harmony Park, adjacent to Well #4, has begun. Funding provided by the Dockstader Foundation.
- Water main leak was repaired in Church Alley. This is the second repair in 2 years and the line in the alley is over 100 years old and will need to be replaced.
- Flagger Training completed.

PUBLIC SAFETY:

Chief Greenwalt provided an update on the first quarter statistics for the Borough. We had 16 applications apply for the open position in patrol. The second round of interviews is underway.

The Regional Department is looking to hold a gun safety event for parents in West Grove and will coordinate with the Borough on when the conference room is available.

Chief announced that they were recently awarded a Community Project Funding grant from Representative Houlihan in the amount of \$117,000 for new body worn cameras.

NEW BUSINESS

- Zoning Revision Project Update

Scheduled:

Work Session #10 – Monday 4/1/2024

Committee members Kristin Proto and Lauren McDevitt provided an update. This was the final work session and Kevin will be working on the draft for our review. The project is entering its last phase.

- **Park Master Planning Project Update**
 - Chester County Parks & Rec Grant – Submitted on Thursday February 29, 2024 requesting \$100,000.
 - DCNR Park Rehabilitation & Development Grant – Submitted on April 3, 2024 requesting \$250,000.
 - Federal Appropriations Grants have been submitted through Senator Fetterman and Senator Casey requesting a total of \$3M.

- **Comprehensive Plan Update**
 - Official Map and Historic Commission/Resource Mapping – This is the next phase of the Comprehensive Plan and research is being done to understand what is required. We should be able to accomplish this using grant funding from the Vision Partnership Program at the County.

UNFINISHED BUSINESS:

- Park usage fee verbally communicated to the president of the Wildcats organization. Needs to be placed in a formal written agreement for their review. In the agreement we will agree to aerate the fields in the spring and fall each year. We aerated both parks this spring and the Wildcats over seeded the football field at Harmony. Wildcats will be responsible for seeding and we will aerate. We will mow and trim the parks weekly and biweekly when necessary. The Wildcats will continue to provide a trash dumpster during the season and will police the park for trash during the events. Wildcats will be responsible to line the fields. Police, Fire and EMS will continue to support the organization with public safety. Overflow parking will continue to be provided when conditions allow, and the Wildcats will continue to police parking in the residential areas around the park during events.

MAYORS COMMENTS:

Please join us for the annual West Grove Memorial Parade and Ceremony on Saturday May 25, 2024 beginning at 9AM from the Avon Grove Middle School.

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – Thursday April 11, 2024, at 7:00pm at the West Grove Borough Municipal Building
- **Primary Election Day** – Tuesday April 23, 2024 polls open from 7AM to 8PM
- **PEMA Incident Command System Overview for Elected Officials** – May 21, 2024 from 6-9PM at the Chester County Public Safety Training Campus 137 Modena Road, South Coatesville, PA 19320
- **West Grove Borough Memorial Day Parade** – Beginning at 9AM on Saturday May 25, 2024.

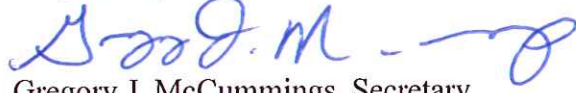
ADJOURNMENT:

Mr. Temme made a motion and Ms. McDevitt seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:16pm.

Respectfully submitted,



Gregory J. McCummings, Secretary