

**WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**March 6, 2024**

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The General Business Meeting of the West Grove Borough Council was held on Wednesday March 6, 2024. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. President Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Mayor Stephen Black  
Mr. Bill Temme  
Mrs. Shelley Mix  
Mr. Andrew Toolan  
Ms. Lauren McDevitt  
Mr. Gregory McCummings, Secretary

**MINUTES:**

**February 7, 2024:** Mr. Temme made a motion and Ms. McDevitt seconded to approve the minutes of the February 7, 2024, Borough Council Meeting.

Motion Passed

**FINANCIAL REPORTS:**

Mr. Temme made a motion and Ms. McDevitt seconded to approve the February Financial Reports.

Motion Passed

**PAYROLL TRANSFERS:**

Mr. Temme made a motion and Ms. McDevitt seconded to approve the March Payroll Transfers.

Motion Passed

**BILLS:**

Mr. Temme made a motion and Ms. McDevitt seconded to approve the February bills.

Motion Passed

**VISITORS:** No one was scheduled to appear

**PUBLIC COMMENT:**

Several residents expressed concern regarding the Smoke Shop that was recently opened at 113 E. Evergreen Street. Specifically, the lighting in the windows and the temporary tobacco signage on the front of the building. The Council discussed options and requested that we have our Code and Zoning Enforcement Officer review the situation. It was noted that the owners van has been seen parking on the sidewalk.

Mr. Freese requested that the Borough look into the brush and dirt left behind when the new utility pole was installed on the 100 block of Prospect Avenue. The original pole was damaged by a commercial truck and had to be replaced by Verizon.

Mrs. Jones indicated that she somehow signed up to receive email updates from Kennett Square Borough and felt they were a good way to keep residents updated on current events in the community.

### **FINANCE:**

The Borough received a request from a local nonprofit organization, Mighty Writers, requesting funding for upcoming Summer Camps. The Borough Council discussed the request and determined that it's not the role of local government to fund nonprofit organizations. We will however offer to assist with any requests for letters of support for grant opportunities and space in the municipal building for activities.

### **ZONING OFFICER'S MONTHLY REPORT:**

Discussion took place regarding instituting an annual inspection program for Commercial Businesses in the Borough. Manager McCummings will discuss the possibility with the Code Official.

### **PUBLIC WORKS:**

- The Borough has ordered a new truck to replace the 1995 red utility body.

### **PUBLIC SAFETY:**

Chief Greenwalt provided an update on the monthly statistics for the Borough. Due to a recent officer resignation the department has advertised for a new hire.

### **NEW BUSINESS**

- Zoning Revision Project Update  
**Scheduled:**  
Work Session #9 – Monday 3/4/2024  
Committee member Kristin Proto updated that the last work session focused on definitions and that a public meeting will be held in the future for final review and adoption of the update.
- Park Master Planning Project Update
  - The Chester County Parks & Recreation Grant was submitted on Thursday February 29, 2024
  - The DCNR Park Rehabilitation & Development Grant is due on April 3, 2024 at 4PM and is currently being worked on.
- Comprehensive Plan Update
  - A discussion took place regarding the next phase of implementing aspects of the new Comp Plan. The Borough's consultant on the Zoning Revision project recommends that we develop an Official Map outlining areas in the community for future improvements, including sidewalks and trails.

He also recommends establishing a Historic Commission and Historic Resource Mapping. A committee will need to be formed to move this project forward.

**UNFINISHED BUSINESS:**

Park usage agreements were discussed. The Council agreed on a price to present to the Avon Grove Wildcats that compares to several of the other large scale youth organizations and what they pay to use municipal parks.

**MAYORS COMMENTS:**

We recently lost a long-standing member of the community, Mrs. Sharon Burdett, we ask that you keep the family in your thoughts.

**UPCOMING EVENTS:**

- **Daylight Savings** – Begins Sunday March 10, 2024.
- **Public Safety Commission Meeting** – Thursday March 14, 2024, at 7:00pm at the New Garden Township Building.

**ADJOURNMENT:**

Mr. Temme made a motion and Ms. McDevitt seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:25pm.

Respectfully submitted,



Gregory J. McCummings, Secretary