

WEST GROVE BOROUGH COUNCIL –Meeting Notes

November 1, 2023

The Regular Meeting of the West Grove Borough Council was held on Wednesday November 1, 2023. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. The President, David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Ms. Lauren McDevitt
Ms. Leandria Hall
Mr. Bill Temme
Mr. Fred Boyce
Mr. Stephen Black, Mayor
Mr. Gregory McCummings, Secretary

MINUTES:

October 4, 2023: Mr. Temme made a motion to approve the minutes from October 4, 2023, and Mr. Boyce seconded the motion.

Motion Passed

October 18, 2023: Mr. Temme made a motion to approve the minutes from the October 18, 2023 Budget Workshop and Mr. Boyce seconded the motion.

Motion Passed

FINANCIAL REPORTS:

Mr. Temme made a motion to approve the financial reports from October 2023 and Mr. Boyce seconded the motion.

Motion Passed

PAYROLL TRANSFERS:

Mr. Temme made a motion to approve the November payroll transfers and Mr. Boyce seconded the motion.

Motion Passed

BILLS:

Mr. Temme made a motion to approve the payment of the October invoices and Mr. Boyce seconded the motion.

Motion Passed

VISITORS:

Kevin Myers, Chester County Planning Commission's Urban Planner, presented an update on the current Zoning project for the Borough. The project is scheduled to be completed prior to the end of the VPP contract with the County. Kevin estimates the completion to be sometime in the fall of 2024. Highlights of some of the proposed

changes are accessory dwelling units being a use by right and the overlay districts proposed for both Prospect and Evergreen Streets. The proposed change will allow for low impact commercial business on these streets but not without prior approval from Borough Council. Revisions to Zoning will also be made to bring the Borough into compliance with the Fair Housing Act which will allow us to apply for Community Development Block Grants through Chester County.

PUBLIC COMMENT:

Mr. Freese from Edgehill Avenue expressed concern regarding a lack of traffic safety measures in place at the start of the Trick or Treat event. Chief Greenwalt indicated the department started at the entrances to town and worked their way into the center of the community. The timing will be revisited for next year's event.

FINANCE:

The 2024 Budget was presented for approval for public advertisement.

Mr. Temme made a motion to approve to advertise the availability of the 2024 General Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

Mr. Temme made a motion to approve to advertise the availability of the 2024 Water Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

Mr. Temme made a motion to approve to advertise the availability of the 2024 Sewer Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

Mr. Temme made a motion to approve to advertise the availability of the 2024 Street Light Fund Budget and Mr. Boyce seconded the motion.

Motions Passed

Mr. Temme made a motion to approve to advertise the availability of the 2024 Motor License Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

ZONING OFFICER'S MONTHLY REPORT:

No comments were made regarding the Zoning Officer's October Report.

PUBLIC WORKS:

- Fire Hydrant Flushing is scheduled to take place from 10/16/2023 through 10/27/2023.
- New Public Works Employee, Matt Harper began on 10/25/2023 replacing Todd Wiseman.
- Curbside Leaf Collection began on 10/23/2023 and will run through 12/15/2023.

- The Borough had a water main break on Chatham Road. The 6-inch main split was located under several gas service lines. Fidelity Construction was brought in to make the repair.

PUBLIC SAFETY:

Chief Greenwalt provided an update on Halloween operations. They went through 300 flares during the event.

The recent lockdown at the Avon Grove High School was discussed. The SCCRPD was not notified by central dispatch when the call originally came in. The Chief reached out to PSP and dispatched our department immediately to assist. Communication is on going to identify the breakdown and have it corrected. Representative Sappy recently presented the department with an accommodation for their assistance in the manhunt for escaped inmate Daniel Cavalcante.

The department will have a new officer starting in November which will bring them back to full staff and they are currently working on new uniforms and rebranding the department.

NEW BUSINESS

Zoning Revision Project Update:

COMPLETED:

- Introduction Meeting took place on May 1, 2023. The committee has been assembled and the project is underway.
- Work Session #1 took place on Monday June 5, 2023
- Work Session #2 took place on Monday July 10, 2023
- Work Session #3 took place on Monday July 31, 2023
- Work Session #4 took place on Monday August 21, 2023
- Work Session #5 took place on Monday September 11, 2023
- Work Session #6 took place on Monday October 2, 2023

SCHEDULED:

- Work Session #7 – 11/6/2023 @ Noon

Park Master Planning Project Update:

COMPLETED:

- Introduction Meeting took place on May 2, 2023. The committee has been assembled and the project is also underway.
- Site visit completed 5/12/2023, during which time we visited both parks with Focus Group 1. Focus Group 1 included the Borough Manager, Trisha and the Public Works team.
- Focus Group 2 includes leadership from local sports organizations, including the adult soccer league, Wildcats Football and Avon Grove Area Little League.
- Focus Group 2 met on 6/13/2023.
- Public meeting 1 was held on 6/26/2023 at Blondes and Brewnettes to gather public input.

- Focus Group Meeting 3 took place 8/3/2023 and the results of the public meeting were discussed.
- Focus Group Meeting 4 took place 8/21/2023 and preliminary designs were presented for discussion.
- Public meeting 2 was held on 9/5/2023 at Blondes and Brewnettes to present the preliminary designs and gain public input.
- Focus Group Meeting 5 scheduled for Tuesday 10/10/2023 to review the results of the survey of the two conceptual plans for each park.

Resolution 2023-03 Resolution supporting the application for a PennDOT Multimodal Grant

Mr. Temme made a motion to approve Resolution 2023-03 and Mr. Boyce seconded the motion.

Motion Passed.

OLD BUSINESS:

Signatures were obtained for the Proclamation for Meritorious Service for Curtis Mason, Sr.

MAYORS COMMENTS:

Mayor Black wished everyone a Happy Thanksgiving Holiday and reminded everyone to get out and vote on Tuesday November 7th.

UPCOMING EVENTS:

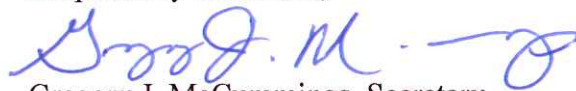
- **Chester County Urban Centers Forum** – Thursday November 2, 2023 (4-6PM) to register for the event go to the Chester County Planning Commission website and registration is available under “Upcoming Fall Events”. There are both in person and Zoom options available.
 - Downingtown S.T.E.M. Academy
 - 335 Manor Avenue Downingtown, PA 19335
- **General Election** – November 7, 2023, poles open from 7AM to 8PM
- **Public Safety Commission Meeting** – Thursday November 16, 2023 at 7:00pm at the New Garden Township Building
- **Borough Christmas Tree Lighting** – Thursday December 7, 2023 at 6:00PM

ADJOURNMENT:

Mr. Temme made a motion to adjourn the meeting at 8:40PM and Mr. Boyce seconded the motion.

Motion Passed

Respectfully submitted,


Gregory J. McCummings, Secretary