

## **WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**May 3, 2023**

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The Regular Meeting of the West Grove Borough Council was held on Wednesday May 3, 2023. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. The President, David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:**

- Mr. David Prosser, President
- Mrs. Kristin Proto, Vice President
- Mr. Stephen Black, Mayor
- Ms. Lauren McDevitt
- Ms. Leandria Hall
- Mr. Bill Temme
- Mr. Fred Boyce
- Ms. Karen Beltran
- Mr. Gregory McCummings, Secretary

**EXECUTIVE SESSION:** President Prosser announced an executive session took place prior to the meeting from 7:02PM to 7:12PM to discuss personnel matters.

### **MINUTES:**

**April 5, 2023:** Mr. Temme made a motion to approve the minutes from April 5, 2023, and Mrs. Proto seconded the motion.

Motion Passed

### **FINANCIAL REPORTS:**

Mr. Temme made a motion to approve the financial reports from April 2023 and Mr. Boyce seconded the motion.

Motion Passed

### **PAYROLL TRANSFERS:**

Mr. Temme made a motion to approve the May payroll transfers and Mr. Boyce seconded the motion.

Motion Passed

### **BILLS:**

Mr. Temme made a motion to approve the payment of the April invoices and Ms. Beltran seconded the motion.

Motion Passed

### **VISITORS:**

No visitors were scheduled to appear.

### **PUBLIC COMMENT:**

Resident Molly Wood inquired about the status of the Police Chief position with the Southern Chester County Regional Police Department. Mayor Black provided a timetable for naming the permanent Chief of Police.

**FINANCE:**

No finance issues were discussed.

**ZONING OFFICER'S MONTHLY REPORT:**

Council members raised concerns about a landlord possibly intending on renting a property by room. The possibility of revising the rental ordinance to require a copy of the lease agreements was discussed.

**PUBLIC WORKS:**

The UV Upgrade project is up and running. Operators are monitoring the new system and communicating results with Engineering.

Oakland Avenue CRP Phase 1 project has been completed. The remaining outstanding issues are drainage related and are associated with the alley on the western side of the roadway and the handicap ramp on the eastern side of the roadway. Both are under review at this time.

**PUBLIC SAFETY:**

Acting Chief Joe Greenwalt provided an update on Regional Police operations and initiatives, including staffing levels and the hiring process. Chief Greenwalt indicated that he was reinstituting both foot and bike patrol in the urban centers they police, such as West Grove Borough. National Night Out planning will begin. The event will be held again in the Borough and will take place on Tuesday August 1, 2023 from 6-8PM.

**NEW BUSINESS**

Zoning Revision Project Update:

- Introduction Meeting took place on May 1, 2023. The committee has been assembled and the project is underway.

Park Master Planning Project Update:

- Introduction Meeting took place on May 2, 2023. The committee has been assembled and the project is also underway.
- Site visit scheduled for the week of May 8<sup>th</sup>, during which time we will visit both parks with Focus Group 1. Focus Group 1 includes the Borough Manager, Trisha and the Public Works team.

Mayor Black asked that the Borough look into the dead limbs on the Maple Tree on the edge of Memorial Park.

Borough Council would like to schedule a clean up day which may be more feasible in the fall at this time.

The door is missing off the little free library in Harmony Park. The Borough will reach to the Eagle Scout who installed them to see if he can replace it for us.

Resolution 2023-02 (Chester County Community Revitalization Program Grant) for the sidewalk extension on Prospect Avenue top the municipal boundary was presented for consideration.

Mr. Temme made a motion to approve Resolution 2023-02 and Mr. Boyce seconded the motion.

Motion Passed

**OLD BUSINESS:**

President Prosser announced that he would consider a motion from Borough Council to provide Manager McCummings a one-time bonus in the amount of \$3,750 for additional work related to the change in leadership with the SCCRPD.

Mr. Temme made a motion to approve a one-time bonus of \$3,750 to Manager McCummings to come from the Sewer Fund and Mr. Boyce seconded the motion.

Motion Passed

**MAYORS COMMENTS:**

Go Sixers!

**UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – Thursday May 11, 2023 at 7:00pm at the New Garden Township Building; 299 Starr Road
- **Primary Election Day** – May 16, 2023, Polls open from 7AM to 8PM
- **SCCRPD Awards Ceremony** – Wednesday May 17, 2023 @ 6:30PM at the New Garden Township Building; 299 Starr Road
- **Avon Grove Memorial Day Parade** – Saturday May 27, 2023 beginning at 9AM from the old High School on State Road.

**ADJOURNMENT:**

Mr. Temme made a motion to adjourn the meeting at 8:28PM and Mr. Boyce seconded the motion.

Motion Passed

Respectfully submitted,

  
Gregory J. McCummings, Secretary