



West Pikeland Township

1645 Art School Road - Chester Springs, PA
P: 610-590-5300
F: 610-228-3477

www.westpikeland.com
office@westpikeland.com

POSITION DESCRIPTION

TITLE: Road Crew Laborer
Non-Exempt Employee (Part-time)

DEPARTMENT: Public Works

DIRECT SUPERVISOR: Road Crew Foreman (Township Manager in his absence)

COMPENSATION: Up to \$24 / Hour, depending on experience

POSITION SUMMARY:

Under general supervision, performs road maintenance, park maintenance, township property maintenance, and construction activities related to road and park facilities. During winter, remove snow and ice from walkways, roads and grounds using either manual tools or hand operated machinery.

AVAILABLE HOURS:

Preferred hours are Tues to Friday, 8am to 3pm. Must be available for emergency and on-call duties. These hours can be negotiable.

PRINCIPAL ACCOUNTABILITIES:

1. Assist in the repair streets with cold patch materials using shovel, and long-handled tamper; signs, excavate, backfill, and grade topsoil.
2. Assist in the replacement of worn or damaged parts on vehicles and equipment. Perform routine vehicle maintenance tasks (e.g., change oil, check fluids, check tires), wash and grease trucks and parts.
3. Perform routine roads, trails, parks, and grounds maintenance tasks. Cut brush, mow grass, weed, complete small carpentry or painting projects, remove refuse and trash.
4. Assists with traffic control tasks.
5. Perform maintenance tasks to improve Township facilities.
5. Clean and store tools after use.
6. Complete maintenance reports and daily time sheet.
7. Repair and clean inlets.
8. Haul and spread stone and earth. Clear timbers, fallen trees.



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EXPERIENCE/EDUCATION/TRAINING/ABILITIES:

1. Must be available on call for road and snow emergencies.
2. Must be at least 18 years old.
3. Must be drug free and dependable.
4. Must have mechanical ability.
5. Must be able to lift heavy loads more than 60 lbs.
6. Must have a valid PA driver's license.
7. Must be able to drive a salt/plow truck (F550 or equivalent).
8. Must have ability to pass a background check, physical and drug test.
9. Ability to operate equipment and tools or willing to learn. Previous work experience and/or education experience that will enable the workers to possess skills necessary in this position. Ability to carry out written and oral instructions.

DISCLAIMER:

The statements are intended to describe the general nature and level of work being performed by a person in this position. They are not intended as an exhaustive list of all responsibilities, duties, and skills required to perform the job.

SUPERVISION:

Work is assigned and reviewed by the Road Foreman. Direct supervision while on the job site may be by another member of the Road Department as established by the Road Foreman. Some tasks may require working without direct supervision.