

## **WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**October 5, 2022**

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The Regular Meeting of the West Grove Borough Council was held on Wednesday October 5, 2022. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. The President, David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Ms. Leandria Hall  
Ms. Karen Beltran  
Ms. Lauren McDevitt  
Mr. Gregory McCummings, Secretary

### **MINUTES:**

**September 7, 2022:** Ms. Beltran made a motion to approve the minutes from September 7, 2022, and Ms. Hall seconded the motion.

Motion Passed

### **FINANCIAL REPORTS:**

Ms. McDevitt made a motion to approve the financial reports from September 2022 and Ms. Hall seconded the motion.

Motion Passed

### **PAYROLL TRANSFERS:**

Mrs. Proto made a motion to approve the October payroll transfers and Ms. Hall seconded the motion.

Motion Passed

### **BILLS:**

Mrs. Proto made a motion to approve the payment of the September invoices and Mr. McDevitt seconded the motion.

Motion Passed

### **VISITORS:**

Ms. Sara Dickens-Trillo, Director of Chester County Operations for Mighty Writers presented an update on the programs and initiatives for Mighty Writers. They currently have a food distribution program that operates out of the United Methodist Church and we allow them to stage traffic in the parking area of Harmony Park.

### **PUBLIC COMMENT:**

No public comments were recorded

**FINANCE:**

- PA DCED Greenways, Trails, and Recreation Grant Award – Park Master Planning was awarded to West Grove Borough in the amount of \$39,082.
- Chester County Parks & Preservation Grant has been received from Chester County in the amount of \$100,000 to fund 50% of the purchase price of the 3.4 acre parcel that adjoins Harmony Park.
- American Rescue Funds – The second allotment of \$149,000 was received in September
- 2023 Budget Calendar
  - Preliminary Budget
- Ordinance 2022-02 Establishment of a Local Services Tax – Approval to Advertise

Mrs. Proto made a motion to approve public advertisement of Ordinance 2022-02 and Ms. Hall seconded the motion.

Motion Passed

**ZONING OFFICER'S MONTHLY REPORT:**

Recently issued Notices of Violations were discussed.

**PUBLIC WORKS:**

- The Oakland Avenue Community Revitalization Project update was provided. The contractor is progressing according to schedule with some minor issues along the way.
- Curbside Leaf Collection will begin on October 17<sup>th</sup>.

**PUBLIC SAFETY:**

Chief Simpson provided an update on SCCRPD operations. The Records Technician position has been filled and the Blue Beards Charity Program has begun along with the Cadet Program. Significant event recently was a complete lockdown of the Kennett Area Schools due to a caller threatening violence. Chief indicated that flares have been ordered and will be in place for the Trick or Treating event on Monday October 31<sup>st</sup>. The Emergency Management Coordinator Meeting has been scheduled.

**NEW BUSINESS**

Borough Council Member Elizabeth Garduno's request to resign from Council was discussed.

Ms. McDevitt made a motion to accept Ms. Garduno's resignation from Borough Council and Mrs. Proto seconded the motion.

Motion Passed

Borough Council discussed the creation of a Borough Planning Commission and what steps need to be taken to do so. Future discussions to take place.

Ordinance 2022-04 Stormwater Management Update was discussed. Jennifer Prunoske from Hanover Engineering presented the update to the existing Ordinance. There are several questions the Borough has to answer prior to advertising the Ordinance and Borough Council agreed that Manager McCummings will work with Jennifer to make the necessary decisions before we agree to move forward with advertising the updated Ordinance.

**OLD BUSINESS:**

The recently released Request for Proposals were discussed. We have received the responses for Auditor and the remainder are due at the end of October.

President Prosser inquired about investing in CD's with PLIGIT. Manager McCummings is working to set up a meeting to with a representative from PLIGIT to discuss the options.

**MAYORS COMMENTS:**

Mayor Black was unable to attend the meeting.

**UPCOMING EVENTS:**

- **Avon Grove High Scholl Homecoming Parade** – Saturday October 8<sup>th</sup> beginning at 11AM from the center of town and heading up Prospect Avenue.
- **Public Safety Commission Meeting** – Thursday 10/13/2022 at 7:00pm at the West Grove Municipal Building
- **Chester County Urban Centers Forum** – Tuesday October 25, 2022 from 5-7PM at the Chester County Public Safety Training Center
- **Trick or Treat** – Monday October 31<sup>st</sup> from 6-8PM

**ADJOURNMENT:**

Mrs. Proto made a motion to adjourn the meeting at 8:46pm and Ms. McDevitt seconded the motion.

Motion Passed

Respectfully submitted,

  
Gregory J. McCummings, Secretary