

## **WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**June 1, 2022**

---

The Regular Meeting of the West Grove Borough Council was held on Wednesday June 1, 2022. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. The President, David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Ms. Lauren McDevitt  
Ms. Karen Beltran  
Ms. Elizabeth Garduno  
Mr. Fred Boyce  
Mayor Stephen Black  
Mr. Gregory McCummings, Secretary

### **MINUTES:**

**May 4, 2022:** Mr. Boyce made a motion and Ms. McDevitt seconded to approve the minutes of the May 4, 2022, Borough Council Meeting.

Motion Passed

### **FINANCIAL REPORTS:**

Mr. Boyce made a motion and Ms. McDevitt seconded to approve the May Financial Reports.

Motion Passed

### **PAYROLL TRANSFERS:**

Mr. Boyce made a motion and Ms. McDevitt seconded to approve the June Payroll Transfers.

Motion Passed

### **BILLS:**

Mr. Boyce made a motion and Ms. McDevitt seconded to approve the May bills.

Motion Passed

### **VISITORS:**

None Scheduled to Appear

### **PUBLIC COMMENT:**

Mr. & Mrs. Basilio from Oakland Avenue were in attendance to inquire about the upcoming streetscape project on Oakland Avenue. The Basilio's use the alley along the railroad tracks to access their property and wanted to make sure it will remain open for them. The Borough will ask the contractor to keep all local access open until it's necessary to close it. The Basilio's have a red brick sidewalk with slate curb that they would like to retain but also understand that it's not ADA compliant which is necessary

when building new sidewalks. Mr. Basilio asked about the schedule and Borough Manager McCummings stated that the project should begin sometime in mid to late July and should be completed in November.

Molly Wood inquired about the utility poles that are in the parking area created on Willow Street. Verizon owns the poles, and they will require payment to move them. The Borough will need to budget to get them moved since they were not relocated during the county project.

#### **FINANCE:**

The Borough received notification from Chester County that the Borough has been awarded the Chester County Commissioners 2022 Preservation Partnership Program Grant in the amount of \$100,000.00 in support of the purchase of the 3.4 acres to add to Harmony Park.

#### **ZONING OFFICER'S MONTHLY REPORT:**

President Prosser updated Borough Council on the conversation that took place with the Borough Solicitor regarding rental properties in the Borough. The idea of placing a cap on the number of rentals in the community was discussed and was determined not to be something that would hold up in court. Instead, the Borough needs to work with the code officials to enforce the current ordinance which includes landlords providing an accurate tenant listing to the Borough and to adhere to the capacity limitations provided in the 2015 Property Maintenance Code. Violations notices have been delivered regarding several properties and the Code Officials have been able to measure structures to determine the maximum capacity which will be communicated back to the landlords. Letters will be drafted to all landlords identifying the standards they must follow to rent a property in the community. Ms. McDevitt brought up the idea of permits for on street parking in the Borough. One of the problems overcrowded rental units creates are more vehicles that create parking issues. This may be a way to help curb the issue in the future.

#### **PUBLIC WORKS:**

- The Letter of Recommendation for the Oakland Avenue Part I CRP Project was presented. The low bid for the project was submitted by MECO Constructors in the amount of \$571,900.00 which is below the cost estimate from engineering. MECO was the contractor on the last CRP project on Willow Street, so they are very familiar with the Borough. The award of the project needs to be contingent on the approval of Chester County DCD as they are funding part of the project.

Mrs. Proto made a motion to award the Oakland Avenue CRP Project – Phase 1 to MECO Constructors in the amount of \$571,900.00 and contingent on approval of the Chester County DCD and Mr. Boyce seconded the motion.

Motion Passed

- The Letter of Recommendation for the Guernsey Road Stream Channel Cleanout Project was presented. The low bid on the project was submitted by BrightFields, Inc. in the amount of \$141,909.00.

Mrs. Proto made a motion to award the project to BrightFields, Inc. in the amount of \$141,909.00 and Mr. Boyce seconded the motion.

Motion Passed

#### **PUBLIC SAFETY:**

Lieutenant Greenwalt covered the topic of active shooter response in the wake of the recent events in Texas and Buffalo. Lieutenant Greenwalt assured Borough Council and those in attendance that the Southeastern Regional Police Department is fully trained to respond effectively to any type of active shooter situation. They could also potentially be the first on scene at any adjacent jurisdiction and will not hesitate to attempt to neutralize the situation. The SCCRPD does visit schools in New Garden Township to familiarize themselves with the layout of the schools and security measures in place. Lt. Greenwalt will contact Avon Grove School District to get into the new facility being built in Penn Township for the same purpose. The National Night Out event is being planned and will take place in Avondale and West Grove Borough's on Tuesday August 2, 2022 from 6-8PM. The Memorial Day Parade was a success and a recent sobriety checkpoint conducted with the PSP was successful as well.

#### **NEW BUSINESS**

President Prosser inquired about the formation of committees following the adoption of the Comprehensive Plan. The recommendations from the Comprehensive Plan include the formation of a Planning Commission; a Park & Recreation Committee; and a Historic Commission. Future discussions to take place on this topic.

#### **MAYORS COMMENTS:**

Mayor Black asked for folks to be mindful of their neighbors and pets as we enter the summer season.

#### **UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – Thursday 6/9/2022 at 7:00pm at the West Grove Borough Building.

#### **ADJOURNMENT:**

Mr. Boyce made a motion and Ms. Garduno seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:34pm.

Respectfully submitted,

  
Gregory J. McCummings, Secretary