

WEST GROVE BOROUGH COUNCIL –Meeting Notes

January 4, 2022

The Bi-Annual Reorganization Meeting of the West Grove Borough Council was held on Tuesday January 4, 2022. The meeting took place in the community room of the Municipal Building located at 117 Rosehill Avenue. The Mayor, Stephen Black called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser
Mrs. Kristin Proto
Mayor Stephen Black
Mr. Fred Boyce
Mr. Gregory McCummings, Secretary

OATH OF OFFICE: The following individuals took the oath of office from Judge Matthew Seavey

- Stephen Black, Mayor
- David Prosser, Council Member
- Leandria Hall, Council Member
- Lauren McDevitt, Council Member
- Wanda Prosser, Tax Collector

NOMINATIONS: Following the swearing in of the newly and reelected officials Mayor Black opened the floor for nominations.

Mrs. Proto made a motion and Mr. Boyce seconded the motion to nominate David Prosser as President of Borough Council.

Motion Passed

Mr. Prosser made a motion and Mr. Boyce seconded the motion to nominate Kristin Proto as the Vice President of Borough Council.

Motion Passed

PROFESSIONAL SERVICE APPOINTMENTS: Following the nominations for Borough Council the following organizations were appointed for professional services for West Grove Borough for 2022:

Mrs. Proto made a motion and Mr. Boyce seconded the motion to appoint Building Inspection Underwriters to the position of Borough Zoning and Code Officials for 2022

Motion Passed

Mrs. Proto made a motion and Mr. Boyce seconded the motion to appoint the firm of Lamb McErlane to the position of Borough Solicitor for 2022

Motion Passed

Mrs. Proto made a motion and Mr. Boyce seconded the motion to appoint the firm of Hanover Engineering to the position of Borough Engineer for Wastewater and General services for 2022

Motion Passed

Mrs. Proto made a motion and Mr. Boyce seconded the motion to appoint the firm of Arro Engineering to the position of Borough Engineer for the Water system for 2022

Motion Passed

SOUTHERN CHESTER COUNTY REGIONAL POLICE DEPARTMENT

PUBLIC SAFETY COMMISSIONER APPOINTMENTS: Following the appointments for professional services the President of Borough Council David Prosser made the following appointments to the Public Safety Commission of the SCCRPD

Mayor Stephen Black was appointed as a Public Safety Commissioner for the term of 2 years

David Prosser was appointed as a Public Safety Commissioner for the term of 1 year

MINUTES:

December 1, 2021: Mrs. Proto made a motion and Mr. Boyce seconded to approve the minutes of the December 1, 2021, Borough Council Meeting.

Motion Passed

FINANCIAL REPORTS:

Ms. Hall made a motion and Mr. Boyce seconded to approve the December Financial Reports.

Motion Passed

PAYROLL TRANSFERS:

Ms. McDevitt made a motion and Mr. Boyce seconded to approve the January Transfers.

Motion Passed

BILLS:

Mr. Boyce made a motion and Ms. Hall seconded to approve the December bills.

Motion Passed

VISITORS: No One was scheduled to appear

PUBLIC COMMENT: No public comments were offered

FINANCE:

1st Quarter Water/Sewer bills were mailed out with a due date of Monday February 7, 2022.

The upcoming Borough Financial Audit was discussed. One existing auditor and one newly elected auditor both moved out of the Borough in 2021 so at this time we have currently only one elected auditor. Suggestions were to reach out to previously elected auditors for the Borough so see if they would be willing to assist and at the same time to

search out possible professional auditing services that could assist us. To make the change to a professional auditing service the Borough will need to pass an ordinance. That will be discussed with the solicitor to be drafted for consideration.

ZONING OFFICER'S MONTHLY REPORT:

No comments

PUBLIC WORKS:

- Curbside leaf collection is in full swing
- Christmas Tree Collection will run through the end of January 2022
- Snow operations – equipment and road salt is ready to go
- Wastewater Gate installation – We are starting with the gate to get that replaced first. Once we complete the UV upgrade, we will be replacing the remainder of the fence that is in disrepair due to rusting and flood waters.
- The UV project has now been submitted to the DEP for approval. Once we have approval from the DEP, we can move to the bidding state of the project.

PUBLIC SAFETY:

Lieutenant Joe Greenwalt provided an update on police operations. Reaccreditation will take place in June of 2023 and that reoccurs on a 3-year cycle. Lt. Greenwalt recently graduated from the FBI National Academy and was congratulated by members of Borough Council for his accomplishment.

COMPREHENSIVE PLAN UPDATE

Chester County Planning Commission offered a few recommendations that will be considered at the final Task Force meeting on January 11, 2022. Following that meeting the Comprehensive Plan will make a recommendation to Borough Council for adoption.

NEW BUSINESS

President Prosser appointed Bill Temme to the vacant position in the Sewer Authority.

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – Thursday 1/13/2022 at 7:00pm at the New Garden Township Building
- **Comprehensive Plan Task Force Meeting #11** – Tuesday 1/11/2022 at 7:00pm on Zoom.

ADJOURNMENT:

Mr. Boyce made a motion and Mrs. Proto seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:26pm.

Respectfully submitted,


Gregory J. McCummings, Secretary