

**WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**February 3, 2021**

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The Regular Meeting of the West Grove Borough Council was held on Wednesday February 3, 2021. The meeting took place via Zoom Conference. The President, David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Mayor Stephen Black  
Mr. Christopher Freese  
Mr. Fred Boyce  
Ms. Karen Beltran  
Mr. Gregory McCummings, Secretary

**MINUTES:**

**January 6, 2021:** Mrs. Proto made a motion and Mr. Boyce seconded to approve the minutes of the January 6, 2021 Borough Council.

Motion Passed

**FINANCIAL REPORT:**

Mrs. Proto made a motion and Mr. Freese seconded to approve the January Financial Report.

Motion Passed

**TRANSFERS:**

Mrs. Proto made a motion and Mr. Boyce seconded to approve the February Transfers.

Motion Passed

**BILLS:**

Ms. Boyce made a motion and Mrs. Proto seconded to approve the January bills.

Motion Passed

**VISITORS:**

Shane Morgan, Watershed Coordinator for the White Clay Wild and Scenic River Program, updated Borough Council on their initiatives and that they receive funding for watershed projects. The Borough is responsible for stormwater that originates in our municipality under the MS4 program. Shane is interested in helping the Borough secure more grant funding to proceed with the project that was engineered by Rutgers for Harmony Park. The permanent educational signage that will be installed in the rain garden out front is currently in production. Shane also discussed the Catch the Rain program where they work with residents to implement stormwater management on their land. They offer financial incentives to help with the program as well. Council inquired about digital literature on the program so it can be passed along to residents in the Borough.

Ellen Kohler, Program Director of Water Resources at the University of Maryland, updated Council on her initiatives and how she helps municipalities such as the Borough with their MS4 programs.

**PUBLIC COMMENT:**

No public comments were made

**FINANCE:**

Manager McCummings updated Borough Council regarding the need to transfer \$100,000 from the General Fund Money Market account over to the working capital. This was necessary to cover January invoices as the Borough made the decision to pay the remaining loan principal payments in 2020 in the amount of \$221,000.

**ZONING OFFICER'S MONTHLY REPORT:**

There are 39 rental units that currently no longer have a valid rental permit. Notice of Violations were mailed out for each unit requiring an inspection be scheduled in the next 30 days to avoid a citation being issued.

**PUBLIC WORKS:**

Engineering is progressing on the UV Disinfectant upgrade project and final drawings are close to being submitted to London Grove Township for zoning approval before being submitted to the DEP for final approval. Grant funding will be searched out during the project as we proceed with gaining the necessary approvals.

Representatives from Aaro Engineering presented the conceptual plan for Well #4. The specifics of the proposed desktop study were discussed. The desktop study should provide us with the answer of if the well can be rehabilitated or if a new well location is going to be the best course of action. The estimated cost of the desktop study is between \$5,000 and \$15,000.

Mr. Freese made a motion to move forward with the Desktop Study for Well #4 and Mr. Boyce seconded the motion.

Motion Passed

**PUBLIC SAFETY:**

Lieutenant Greenwalt provided an update that the 2020 annual report would be out by the end of the week. The department was contacted by the HOA at Liberty Circle regarding speed, so the speed tracking device has been placed in the area. LT Greenwalt updated Borough Council on enforceable speed thresholds. The question was raised if the speed signs can remain in one position permanently and LT. Greenwalt indicated that the signs are mobile and designed to be moved around the community to address areas of concern.

**COMPREHENSIVE PLAN UPDATE**

Mrs. Proto provided an update that the January meeting with the Ed and the design team focused on current and future land use in the Borough. Possible Zoning adjustments were discussed for adaptive reuse of current historical structures while maintaining the historical significance of the structures at the same time. As of the time of the meeting the community survey remained open and we have received 118 responses to date.

**UNFINISHED BUSINESS**

Quaker Alley was discussed, and Manager McCummings indicated he would be reaching out to the residents whose properties have direct access to Quaker Alley to invite them into the conversation in the March Council Meeting. Mrs. Wood indicated that Friends Meeting's main concern is liability if for example an emergency vehicle is unable to make it into the alley. Residents will be invited to join the March meeting for further discussion.

**NEW BUSINESS**

No New Business

**CORRESPONDENCE:**

None Provided

**MAYORS COMMENTS:**

Mayor Black wished everyone a Happy Valentine's Day and to be safe in the upcoming winter weather event forecasted to impact the Borough.

**UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – Thursday 2/11/2021 @ 7:30pm (ZOOM)
- **Community Clean Up Day** – Saturday April 24, 2021 from 9AM to 1PM

**ADJOURNMENT:**

Mr. Freese made a motion and Mr. Boyce seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:59p.m.

Respectfully submitted,



Gregory J. McCummings, Secretary