

**WEST GROVE BOROUGH COUNCIL –Meeting Notes**

**November 4, 2020**

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The Regular Meeting of the West Grove Borough Council was held on Wednesday November 4, 2020. The meeting took place via Zoom Conference. The President, David Prosser called the meeting to order at 7:30 p.m.

**ROLL CALL:** Mr. David Prosser, President  
Mrs. Kristin Proto, Vice President  
Mayor Stephen Black  
Mr. Chip Freese  
Mr. Bill Temme  
Mr. Fred Boyce  
Ms. Karen Beltran  
Ms. Elizabeth Garduno  
Mr. Gregory McCummings, Secretary

**MINUTES:**

**October 7, 2020:** Mr. Freese made a motion and Mr. Temme seconded to approve the minutes of the October 7, 2020 Borough Council.

Motion Passed

**FINANCIAL REPORT:**

Mr. Boyce made a motion and Mr. Temme seconded to approve the October Financial Report.

Motion Passed

**TRANSFERS:**

Mr. Temme made a motion and Ms. Beltran seconded to approve the November Transfers.

Motion Passed

**BILLS:**

Ms. Freese made a motion and Mr. Temme seconded to approve the October bills.

Motion Passed

**VISITORS:**

**FINANCE:**

Manager McCummings updated Borough Council that 4<sup>th</sup> quarter water/sewer collections were running at normal levels. The due date is Monday November 9<sup>th</sup>, 2020 so we expect to collect much of the outstanding invoices the next few days.

Earned Income Tax was discussed. Year to date we have collected \$661,176.63 in EIT against a budgeted amount of \$675,000.00. With much of November and all of December left in the year we anticipate reaching the budgeted income levels for EIT.

2021 Preliminary Budget was presented for review and consideration for public advertisement.

2021 General Fund:

Mr. Temme made a motion to advertise the 2021 General Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

2021 Water Fund:

Mr. Temme made a motion to advertise the 2021 Water Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

2021 Sewer Fund:

Mr. Temme made a motion to advertise the 2021 Sewer Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

2021 Street Lighting Fund:

Mr. Temme made a motion to advertise the 2021 Street Light Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

2021 Liquid Fuels Fund:

Mr. Temme made a motion to advertise the 2021 Liquid Fuels Fund Budget and Mr. Boyce seconded the motion.

Motion Passed

### **ZONING OFFICER'S MONTHLY REPORT:**

No Comments

### **PUBLIC WORKS:**

October rainfall was measured at 3.93 inches and the average daily effluent flow came in at 190,000 gallons.

Welcome Avenue stormwater repair work was underway.

Current initiatives for Public Works are finishing up Hydrant Flushing, tackling leaf collection and preparing equipment for the upcoming winter weather season.

### **PUBLIC SAFETY:**

Lieutenant Greenwalt provided an update on the initiatives of the police department as well as a follow up report on both Halloween and Election Day. No incidents were report

during either event in any of the jurisdictions the Regional PD is responsible for including West Grove Borough.

Lt. Greenwalt notified Borough Council of his upcoming training at the National Academy. Borough Council wished Lt. Greenwalt luck in the extensive training he is getting ready to undertake.

**COMPREHENSIVE PLAN UPDATE**

Kristin Proto provided Borough Council with an update on the progress made thus far with the Borough Comprehensive Plan Update. The first task force meeting is schedule for November 10, 2020 and the first packet of documents and mapping were presented to Council.

The task force is targeting a December 8<sup>th</sup> community wide meeting to solicit input. Mayor Black would like a fountain in the Borough.

**UNFINISHED BUSINESS**

No Comments

**NEW BUSINESS**

Mr. Temme inquired about the work being done by PECO on Prospect Avenue. Manager McCummings will follow up with our municipal contact, Scott Neuman, to make sure proper repairs are made.

**CORRESPONDENCE:**

No Provided

**MAYORS COMMENTS:**

Have a happy and safe Thanksgiving. The Borough has recently reached 75 positive COVID cases with fortunately no deaths so please be vigilant with protecting yourselves and your family.

**UPCOMING EVENTS:**

- **Public Safety Commission Meeting – Thursday 10/12/2020 @ 7:30pm (ZOOM)**

**ADJOURNMENT:**

Mr. Temme made a motion and Mr. Boyce seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:27p.m.

Respectfully submitted,

  
Gregory J. McCummings, Secretary