

WEST GROVE BOROUGH COUNCIL –Meeting Notes

July 1, 2020

The Regular Meeting of the West Grove Borough Council was held on Wednesday July 1, 2020. The meeting took place via the Zoom Virtual Meeting platform. The President, David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mayor Stephen Black
Mr. Chip Freese
Mr. Bill Temme
Ms. Karen Beltran
Mr. Gregory McCummings, Secretary

MINUTES:

June 3, 2020: Mr. Temme moved and Mr. Freese seconded to approve the minutes of the June 3, 2020 Borough Council.

Motion Passed

FINANCIAL REPORT:

Mr. Freese moved and Mrs. Proto seconded to approve the June Financial Report.

Motion Passed

TRANSFERS:

Mr. Temme moved and Ms. Beltran seconded to approve the July Transfers.

Motion Passed

BILLS:

Mr. Temme inquired about the costs associated with the Rain Garden. Manager McCummings indicated that while the engineering and design and plants and installation labor were covered with the grant, the Borough was responsible to acquire the bioretention soil, the mulch and the river rock for the project.

Mr. Prosser inquired as to why we don't see the loan payments that were previously agreed upon on the bills. Manager McCummings indicated that they are set up on automatic draft from the bank accounts and they will be processed on July 25th 2020.

Mr. Temme moved and Mrs. Proto seconded to approve the May bills.

Motion Passed

VISITORS:

Rachael Griffith, Chester County Planning Commission, attended the meeting to provide Borough Council with an update on the Southern Chester County Circuit Trail Project and how it may be beneficial to the residents of West Grove to have the trail touch the

Borough. Rachael encouraged Council Members to attend and promote the upcoming public meeting on the project being held on Zoom on Tuesday July 14th from 7-9PM.

FINANCE:

Water/Sewer billing was discussed as we have just under half a dozen invoices still outstanding. We continue to try to work with the folks that have not paid. Council discussed the upcoming 3rd quarter billing and because the due date will be after the August meeting it was agreed there would be further discussion regarding the application of late fees at that time.

The generator at the wastewater facility failed in June. Currently we have a trailer unit on site in case the power goes down. A quote from Premium Power, a Costars dealer, was presented to replace the unit at a cost of \$48,667.00. Mr. Freese recommended that we secure a second quote before we give Premium Power the go ahead.

Mr. Freese made a motion to approve spending in the amount not to exceed \$48,667.00 to replace the generator at the wastewater plant and Mr. Temme seconded the motion.

Motion Passed

A proposal to redesign the Borough website was presented and approved by Borough Council.

ZONING OFFICER'S MONTHLY REPORT:

No Comments

PUBLIC WORKS:

Parks – With Chester County moving to the Green phase for the Covid-19 Pandemic we've opened the play equipment at both Memorial and Harmony Park.

The paving schedule for Guernsey Road was presented which will begin the week of July 13th and be completed the week of July 20th.

The LED street light project was completed for South Hills in May information was passed along to the Borough's representative from PECO to adjust our billing according to the specs of the new lights however initial indications from PECO is that we may've not been paying for the lights in that area since installation. Investigation is ongoing with PECO.

Sewer flow figures were presented and discussed. May rainfall dropped to 2.78 inches which resulted in our monthly average flow dropping to 223,000 gallons which is well below our 250,000 gallon per day rating. Figures continue to trend positively with our flow patterns.

PUBLIC SAFETY:

Lieutenant Joe Greenwault provided an update on the department's quest to become an accredited organization. The on site evaluation took place Monday June 22nd and concluded on Tuesday June 23rd at which time an exit interview was conducted and the assessors indicated that the department will be recommended for accreditation at the August PLEAC meeting.

UNFINISHED BUSINESS

Mrs. Proto provided an update on the Comprehensive Plan Project. The RFP closed on June 19th and we received 4 proposals for the project which are currently under review by the committee. The committee expects to make a recommendation to Borough Council at the August meeting.

The server migration project has been completed and we are currently working on the new hardware.

The Borough Council Meeting schedule was discussed and Council agreed to offer the option to meet in person in August as well as calling or zoom conferencing in as well.

NEW BUSINESS

CORRESPONDENCE:

Communication from the Director of the Chester County Emergency Services, Michael Murphy, was presented to Borough Council. The letter was in response to a choking incident on Prospect Avenue on the morning of June 12th. The call was incorrectly dispatched which cost a significant lag in our response time. Fortunately the child fully recovered from the incident despite the error. Mr. Murphy committed that the County will continue to put measures in place so this does not occur again.

MAYORS COMMENTS

Mayor Black asked everyone to stay safe.

UPCOMING EVENTS:


- **Public Safety Commission Meeting** – Thursday 7/09/2020 @ 7:30pm (New Garden Township)

ADJOURNMENT:

Mr. Temme moved and Mr. Freese seconded to adjourn the meeting.
Motion Passed

Meeting adjourned at 8:29p.m.

Respectfully submitted,


Gregory J. McCummings, Secretary