

WEST GROVE BOROUGH COUNCIL –Meeting Notes

October 7, 2020

The Regular Meeting of the West Grove Borough Council was held on Wednesday October 7, 2020. The meeting took place via Zoom Conference. The President, David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mr. Chip Freese
Mr. Bill Temme
Mr. Fred Boyce
Ms. Karen Beltran
Ms. Elizabeth Garduno
Mr. Gregory McCummings, Secretary

MINUTES:

September 2, 2020: Mrs. Proto made a motion and Mr. Temme seconded to approve the minutes of the September 2, 2020 Borough Council.

Motion Passed

FINANCIAL REPORT:

Mr. Boyce made a motion and Mr. Temme seconded to approve the September Financial Report.

Motion Passed

TRANSFERS:

Mr. Boyce made a motion and Mr. Temme seconded to approve the October Transfers.

Motion Passed

BILLS:

Ms. Beltran made a motion and Mr. Temme seconded to approve the September bills.

Motion Passed

VISITORS:

Carol Ohm from the Liberty Court Development inquired about acquiring additional lighting for the townhomes including along East Hillcrest Avenue. Trees are blocking the street lighting in some areas in Liberty Circle, so President Prosser recommended looking into pruning back the trees. Carol asked for the Borough's help to acquire an estimate for lighting upgrades in that area of the community. Borough Manager McCummings will request a quote from the Borough Electrician.

Lori Schwabenbauer, Director of the Avon Grove Library, provided an update on upcoming events and initiatives including the Voting Ballot Return Box that will be

stationed outside of the library starting the following Tuesday up to and through Election Day on November 3rd. The box will be monitored by Chester County Voter Services.

Michele Cope from West Meadows inquired about helping at the upcoming election.

FINANCE:

Manager McCummings indicated that the Borough placed the 4th quarter water/sewer bills into the mail on Monday October 5th and they have a due date of Monday November 9th, 2020.

Mr. Temme made a motion to approve the previously discussed 5-year Employee Agreement and Mrs. Proto seconded to approve the agreement.

Motion Passed

Manager McCummings updated Council on the sale of the 1995 International Dump truck and plow which sold for \$6,200.00 and the 7-yard stainless steel box spreader which sold for \$2,050.00 on Municibid. The bucket truck is next on the list to be placed out for bid once the dump truck is moved out of the yard.

The 2021 Preliminary Budget was presented and discussed. Reappropriations of salary line items still needs to be accomplished as adjustments had to be made for salaries when the Borough moved to the automated time system, Time Clock's Plus.

Well #4 was discussed at length and what steps are being budgeted moving forward.

Budget Workshop was scheduled for October 21st.

Welcome Avenue emergency stormwater repair was discussed. The 36" galvanized pipe under the road is failing and undermining the road.

Mr. Temme made a motion to accept the bid by Gray's Excavating and Mrs. Proto seconded to approve the Bid.

Motion Passed

Ms. Beltran inquired about the storm drain repairs that need to be scheduled on Chestnut Avenue.

ZONING OFFICER'S MONTHLY REPORT:

No Comments

PUBLIC WORKS:

Sewer flow figures were presented and discussed. September rainfall measured 3.61 inches and the average daily flow came in at 186,000 gallons which is another strong result with the rainfall totals we received.

The initiative to do additional sewer collection system camera and repair work was discussed.

Park signage was discussed regarding the COVID pandemic.

PUBLIC SAFETY:

Chief Simpson provided an update on upcoming events that will impact staffing. Halloween and Election Day.

3rd Quarter Report will be released October 16th 2020.

New 4TH quarter initiative called CRASE – Civilian Response to Active Shooter Event which will target educating institutions in our communities through presentations on how to best handle this type of unfortunate event should it occur.

Open range day, weather permitting, will be held on Saturday October 17, 2020 at the New Garden Airport Range.

UNFINISHED BUSINESS

Mrs. Proto provided an update on the Comprehensive Plan Project. The contract was approved at the recent Chester County Sunshine Meeting. The discovery phase has begun, and we anticipate the first Task Force Meeting to take place the second week of November.

NEW BUSINESS

Halloween was discussed and Borough Council agreed to move forward with Halloween with providing guidance to the community. Chief Simpson indicated that they will be staffed accordingly for the event. Borough Council requested Manager McCummings communicate the message to the community accordingly.

Mr. Freese inquired about the upcoming election and how we would be handling traffic in the circle in front of the office. Concerns regarding social distancing during the election were discussed. Manager McCummings and Chief Simpson will work together with trying to come up with options for both parties to have sufficient space available.

Ms. Garduno inquired about making the website available in other languages. Currently the website is being redesigned and will include this option.

CORRESPONDENCE:

No Provided

MAYORS COMMENTS:

Mayor Black was not present for comments.

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – Thursday 9/10/2020 @ 7:30pm (SCCRPD Building)

ADJOURNMENT:

Mr. Temme made a motion and Mr. Boyce seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:48p.m.

Respectfully submitted,



Gregory J. McCummings, Secretary