

WEST GROVE BOROUGH COUNCIL –Meeting Notes

February 5, 2020

The Regular Meeting of the West Grove Borough Council was held on Wednesday February 5, 2020 in the West Grove Municipal Building located at 117 Rosehill Avenue. The President, David Prosser called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. David Prosser, President
Mrs. Kristin Proto, Vice President
Mayor Stephen Black
Mr. Chip Freese
Ms. Elizabeth Garduno
Ms. Karen Beltran
Mr. Fred Boyce
Mr. Gregory McCummings, Secretary

MINUTES:

January 6, 2020: Mrs. Proto moved and Mr. Boyce seconded to approve the minutes of the January 6, 2020 Borough Council.

Motion Passed

FINANCIAL REPORT:

Mrs. Proto moved and Mr. Boyce seconded to approve the January Financial Report.

Motion Passed

TRANSFERS:

Mr. Freese moved and Mrs. Proto seconded to approve the February Transfers.

Motion Passed

BILLS:

Mrs. Proto moved and Mr. Boyce seconded to approve the January bills.

Motion Passed

VISITORS:

Public comments were centered around the parking changes in West Meadows and the discussion regarding the Vision Partnership Program in the unfinished business section below.

FINANCE:

Manager McCummings presented documentation as to why he had to transfer \$100,000 out of the General Fund Money Market account over to General Fund Checking. The funds were needed to cover the third of three principal payments on the existing outstanding loans for the construction of the Municipal Building. An additional \$10,000 was added to the principal due in January 2020 to complete payment of one of the three notes. As we come to the end of the 20 year terms the principal payments are increasing which created the need for the transferring of the funds.

Manager McCummings also provided an update that due to the stolen and forged check that was sent to Mr. Rehab in Chambersburg, PA for sewer repair work that a new sewer account has been opened at Fulton Bank. As the final transactions clear on the existing sewer account all funds will be transferred to the new account and the compromised account will be closed.

ZONING OFFICER'S MONTHLY REPORT:

No comments

PUBLIC WORKS:

Manager McCummings provided the average January 2020 Effluent figures for the wastewater plant which came in at 230,045 gallons per day with the total January rainfall at 4.01 inches.

Additional sewer discussion took place regarding the EPA flow meters that were deployed in the collection system to collect flow data. The data will be used to help drive future decision making on where camera work will be done to target inflow and infiltration.

The recent engineering ride along with the recycling crew was discussed. At this time we are waiting on the report from the engineering firm that will then be sent to the DEP for review. Ultimately we are hoping to secure funding to move to a semi-automated loading and compacting vehicle that will improve the Borough's efficiency by reducing manpower as well as trips to the landfill.

PUBLIC SAFETY:

Deputy Chief Mike King provided members of council all copies of the 2019 Annual Report for the Southern Chester County Regional Police Department. DC King also provided an update on the investigation on the incident that occurred in West Meadows in January.

UNFINISHED BUSINESS

Ordinance 2020-01 updating the parking ordinance with changes specific to West Meadows was discussed. The revisions include removing the original changes adopted which eliminated parking on one side of every street in the subdivision and adding

provisions for no overnight commercial vehicle parking in the entire subdivision and no parking on the east side of Columbine Drive between Poppy Lane and Merigold Court.

Mr. Boyce moved and Mrs. Proto seconded to approve Ordinance 2020-01 for advertisement.

Motion Passed

Discussion took place as follow up to the presentation that Borough Council received in January from Susan Elks. Susan provided information regarding the upcoming Vision Partnership Grant Program through the Chester County Planning Commission. Because the Borough's current comprehensive program was adopted in 2003 the County updates of Landscapes 2 and Landscapes 3 have not been included. The VPP Grant would provide funds to support development of an updated comprehensive plan up to 70% of the cost of the project. Discussion took place regarding what it would mean if the Borough does secure the grant.

Mr. Boyce made a motion to pursue the grant funding available through the Chester County Planning Commissions Vision Partnership Program and Ms. Beltran seconded the motion.

Motion Passed

NEW BUSINESS

Vice President Proto led a discussion regarding the formation of committees for the Borough. With the current employee contract coming to an end in 2020 a Personnel Committee will need to be formed to negotiate the terms of the agreement moving forward. If we are able to secure funding to update the Comprehensive Plan for the Borough we would need to form an exploratory committee and eventually a planning commission. An exploratory committee may consist of business or land owners in the Borough along with members from adjoining municipalities however a planning commission may only consist of residents of the Borough as dictated by the Municipal Planning Code or MPC. Other possible committee discussed was a community events committee. Future discussions will take place in the coming months on the formation of committees.

CORRESPONDENCE:

Nothing Reported

MAYORS COMMENTS

Mayor Black wished everyone in attendance a Happy Valentine's Day

UPCOMING EVENTS:

- **Public Safety Commission Meeting** – Thursday 2/13 @ 7:30pm (West Grove)
- **2020 Census Day** – April 1, 2020
- **West Grove Borough Community Clean-Up Event** – April 25, 2020
- **Primary Election Day** – April 28, 2020

ADJOURNMENT:

Mrs. Proto moved and Ms. Garduno seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:53p.m.

Respectfully submitted,



Gregory J. McCummings, Secretary