

**WEST GROVE BOROUGH COUNCIL**

**REORGANIZATION MEETING - MINUTES**

**Monday January 6, 2020**

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The Biannual Reorganization Meeting of the West Grove Borough Council was held on Monday January 6, 2020 in the West Grove Municipal Building located at 117 Rosehill Avenue. The Mayor, Stephen B. Black called the meeting to order at 8:00 p.m.

**ROLL CALL:** Mayor Stephen Black  
Mr. Christopher Freese, Vice President  
Mr. William Temme  
Mr. Gregory McCummings, Secretary

**OATH OF OFFICE:**

Following the pledge of allegiance Mayor Black turned the floor over to District Judge Matthew Seavey to administer the oath of office to the following newly elected officials:

Mr. Donald Slesinski, Auditor  
Mrs. Kristin Proto, Borough Council Member  
Mr. Fred Boyce, Borough Council Member  
Miss Karen Beltran, Borough Council Member  
Mrs. Elizabeth Garduno, Borough Council Member

**ELECTION OF OFFICERS:**

Following each official taking their oath of office Mayor Black opened the floor for nominations for the position of Council President.

Mrs. Proto nominated Mr. Prosser for Council President. With no other nominations made for the position a vote was held and passed unanimously. Mr. Prosser was elected President of Borough Council.

Mayor Black then opened the floor for nominations for the position of Council Vice President.

Mr. Temme nominated Mr. Freese for Vice President. Mr. Boyce nominated Mrs. Proto for Vice President. Votes were then taken in the sequence in which the nominations were made. Mr. Freese nomination was not accepted by a vote of 1-4. Mrs. Proto's nomination was approved by a vote of 4-1. Mrs. Proto was elected Vice President of Borough Council.

Following the election of Council President and Vice President Miss Beltran nominated Fred Boyce for the position of President Pro Tempore. Following a vote Mr. Boyce was elected President Pro Tempore of Borough Council.

**APPOINTMENTS:**

Zoning and Code Official: Mr. Freese made a motion and Mr. Temme seconded the motion the reappoint Campbell Code Services.

Motion Passed

Legal Services: Mr. Temme made a motion and Mr. Boyce seconded the motion to reappoint Helen Esbshade from Lamb Mcerlane as the Borough's lead solicitor.

Motion Passed

Engineering Firm: Mr. Temme made a motion and Mr. Freese seconded the motion to reappoint Farley Fry from Hanover Engineering as the Borough lead engineer.

Motion Passed

**MINUTES:**

**December 4, 2019:** Mr. Temme moved and Mr. Boyce seconded to approve the minutes of the December 4, 2019 Borough Council.

Motion Passed

**FINANCIAL REPORT:**

Mr. Freese moved and Mr. Temme seconded to approve the December Financial Report.

Motion Passed

**TRANSFERS:**

Mr. Temme moved and Mr. Boyce seconded to approve the January Transfers.

Motion Passed

**BILLS:**

Mr. Temme moved and Mr. Boyce seconded to approve the December bills.

Motion Passed

**VISITORS:**

Susan Elks, Chester County Grant Administrator and Community Planning Director attended the meeting and provided an overview of all the different ways the Chester County Planning Commission can assist the Borough with future planning. One of the specific topics of conversation was the status of the Borough's comprehensive plan which is dated 2003 and is now 17 years old. Susan felt that the County's Vision Partnership Program would be the best way they could help update our Comprehensive Plan. While we were not in position to submit a proposal in January the next round of VPP funding is anticipated to open in early July 2020, with a mid/late August deadline and fits much better into our timeframe for participation. The level of funding appears to be up to \$50,000 with a required Municipal match of 30% of the project cost. Further discussion is to take place in the coming months regarding the Borough's ambition to update its Comprehensive Plan through a partnership with the County Planning Commission.

Residents from the West Meadow subdivision were in attendance to continue the discussion regarding parking in the development. Through the discussion it was

determined that the best course of action would be to eliminate overnight parking of commercial vehicles and to eliminate parking on the east side of Columbine Drive between Poppy Lane and Merigold Court. Borough Council will review the proposed changes to the parking ordinance at the February meeting and if approved will be advertised to the public. Discussion took place regarding the feasibility of installing speed bumps on West Meadow and Columbine Drives.

**FINANCE:**

No Finance Issues were reported

**ZONING OFFICER'S MONTHLY REPORT:**

No comments

**PUBLIC WORKS:**

Manager McCummings provided the average December 2019 Effluent figures for the wastewater plant which came in at 246,519 gallons per day with the December rainfall at 5.11 inches. The 12 month average for 2019 came in at 269,393 gallons per day with an average monthly rainfall of 4.34 inches.

Currently we have 2 mobile flow meters in the system that were secured through PA Rural Water and the EPA. Once they've spent enough time in different locations they will be pulled and information downloaded to help us continue to understand and target sources of inflow and infiltration in the collection system.

**PUBLIC SAFETY:**

Chief Jerry Simpson was in attendance and answered questions regarding parking signage and what is considered a commercial vehicle. Chief Simpson also extended the invitation to all the elected officials to the Orientation/Introduction with the Regional Police Department on Wednesday January 15, 2020 at 7PM at the Regional Police headquarters.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**CORRESPONDENCE:**

Nothing Reported

**MAYORS COMMENTS**

Mayor Black wished everyone in attendance a Happy New Year.

**UPCOMING EVENTS:**

- **Public Safety Commission Meeting** – Thursday January 9, 2020 @ 7:30pm  
(New Garden Township Building)
- **SCCRPD Newly Elected Officials Orientation/Introduction** – Wednesday  
January 15, 2020 at 7:00PM (SCCRPD Headquarters – 8934 Gap Newport Pike,  
Landenberg, PA 19350)

**ADJOURNMENT:**

Mr. Temme moved and Mr. Boyce seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 9:01PM.

Respectfully submitted,



Gregory J. McCummings, Secretary