

WEST GROVE BOROUGH COUNCIL –Meeting Notes

March 6, 2019

The Regular Meeting of the West Grove Borough Council was held on Wednesday March 6, 2019 in the West Grove Municipal Building located at 117 Rosehill Avenue. The President, Mark Johnson called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. Mark Johnson, President
Mayor Stephen Black
Mr. Michael Ranieri
Mr. Brinis Miller
Mr. Bill Temme
Mr. Clyde Jacobs
Mr. Gregory McCummings, Secretary

MINUTES:

February 6, 2019: Mr. Ranieri moved and Mr. Temme seconded to approve the minutes of the February 6, 2019 Borough Council.

Motion Passed

FINANCIAL REPORT:

Mr. Temme moved and Mr. Miller seconded to approve the February Financial Report.

Motion Passed

TRANSFERS:

Mr. Temme moved and Mr. Miller seconded to approve the March Transfers.

Motion Passed

BILLS:

Mr. Miller moved and Mr. Ranieri seconded to approve the February bills.

Motion Passed

VISITORS:

Stephen Luke, a member of Avondale Boy Scout Troop 191, presented the idea of creating a GaGa Ball Pit in the Harmony Road Park for his Eagle Scout project. Stephen explained the concept of the game itself as well as the project plans. Public Works will need to identify a location for the structure which will require approximately 20' x 20' of space. The pit will be octagon shape and will consist of 3' high and 9' long sections of possibly cedar wood. Stephen is still working on what materials he will be using. The floor of the pit will be dirt and mulch so if the structure needs to be removed it will be easily done and the area can be seeded over. Council had no objections to Stephen's project and requested that Public Works oversee the installation.

Mr. Temme moved and Mr. Ranieri seconded to approve the project as presented.

Motion Passed

Sally Pierson & John Baker, from Maple Avenue, inquired about the current condition of the rental units located at 121 West Evergreen Street. Mr. Baker indicated that currently there is a refrigerator outside with all the doors on it. Deputy Chief King advised that this is a violation of the crimes code and that the police force will address that issue. There are currently several broken windows at the property and there is an accumulation of debris in the parking area. Mr. Baker and Mrs. Pierson would like to know why they are being held accountable for the maintenance of their rental unit and why it appears the owner of 121 is not. Council requested that the Manager have the Borough Code Official look into the property and report back to Council.

Dan O'Connell, from Harmony Avenue, extended his appreciation to Borough Council for their continued support of the volunteer fire and ambulance tax credit.

FINANCE:

Update was provided on the transition of the current money market accounts over to Fulton Bank. All accounts, except PLIGT, have been closed and moved to Fulton. The movement of funds is reflected in the Financial Reporting.

The 2018 Audit Report was discussed at length. The message from the auditors remained the same regarding the current payroll process. The auditors are requesting payroll be moved from the current Friday through Thursday to Thursday to Wednesday. Currently payroll is being processed on Thursday before the week closes which causes any overtime being worked on Thursday to be paid out the following week. Timecards need to be clean punch ins and outs and the payroll time sheet is to be prepared by the Manager rather than at the employee level. Currently the Manager is exploring options for an automated time clock solution which will address most if not all of the auditor concerns.

ZONING OFFICER'S MONTHLY REPORT:

President Johnson commented that the Borough should be pleased with the reduction in cost associated with changing zoning officers.

PUBLIC WORKS:

The status of the current Inflow and Infiltration issues with the wastewater collection system was discussed. The Borough received the recommendation from Hanover Engineering on what should be addressed and the estimated cost of repair is \$100,000 based on the two quotes from the contractors. We will need to use two contractors because Sewer Specialties does not offer the repairs necessary to fix leaking lateral connections. Mr. Rehab will be brought in after Sewer Specialties to complete the repairs.

President Johnson asked to revisit the idea of hiring a part time employee for recycling to free up a wastewater operator to remain at the plant to help reduce the overtime we are incurring.

Mr. Temme made a motion to hire part time help for recycling and Mr. Miller seconded the motion.

Motion Passed

Update was provided on the water leak we had on the service line for Citizens Bank on West Evergreen Street. The leak was fixed on Friday March 15' 2019 at approximately 10:00AM. Sometime during the week a concerned resident notified the Department of Environmental Protection that we had a leak and that it was draining into the storm sewer. The Borough received a Notice of Violation that was responded to by the Borough Manager.

PUBLIC SAFETY:

Deputy Chief Mike King commented on the progress of the new police facility building project and invited members of Council to attend the upcoming annual awards ceremony on March 14th at the New Garden Township Building.

President Johnson discussed the formation of the Inter-Governmental Agreement Renewal Committee. Mr. McCummings is charged with forming the committee and requested himself and two members of Council be appointed to serve on the committee. President Johnson appointed Mr. McCummings, Mayor Black and Council Member Dave Prosser to serve on the Inter-Governmental Agreement Renewal Committee for West Grove Borough.

UNFINISHED BUSINESS

NEW BUSINESS

President Johnson appointed resident Christian Campbell to the Borough's open position on the SECCRA Board.

Mr. McCummings updated Borough Council on the meeting he had with Jason Johnson, the new president of the Avon Grove Wildcats Football Program. Mr. Johnson has requested approval to move the soccer nets from the football field down to the lower field. This will allow them to work on the turf on the football field prior to the 2019 season getting started in the fall. They would like to install standard field goals on the field. Council had no objection to the proposed changes.

CORRESPONDENCE:

Correspondence was presented from the Chester County Commissioners requesting Borough Council to support a Resolution endorsing the County's new Comprehensive Plan *Landscapes3*.

Mr. Miller made a motion and Mr. Jacobs seconded the motion to approve Resolution 2019-02 support *Landscapes3*.

MAYORS COMMENTS

Mayor Black reminded everyone that we spring forward one hour on Sunday morning at 2:00AM

UPCOMING EVENTS:

- Public Safety Commission & Awards Ceremony – Thursday March 14th at 7:30PM (New Garden)

ADJOURNMENT:

Mr. Temme moved and Mr. Miller seconded to adjourn the meeting.
Motion Passed

Meeting adjourned at 8:31p.m.

Respectfully submitted,


Gregory J. McCummings, Secretary