

WEST GROVE BOROUGH COUNCIL BUDGET WORKSHOP –Meeting Notes

October 17, 2018

The Budget Workshop Meeting of the West Grove Borough Council was held on Wednesday October 17, 2018 in the West Grove Municipal Building located at 117 Rosehill Avenue. The President, Mark Johnson called the meeting to order at 7:30 p.m.

ROLL CALL:

- Mr. Mark Johnson
- Mr. Christopher Freese
- Mayor Stephen Black
- Mr. David Prosser
- Mr. Brinis Miller
- Mr. Michael Ranieri
- Mr. Bill Temme
- Mr. Clyde Jacobs
- Mr. Gregory McCummings, Secretary

FINANCIAL REPORT:

Manager McCummings presented each fund to Council for review.

Motor License Fund:

Discussion was held regarding what Motor License Funds may be used for which includes street lighting, vehicles used to maintain roads and possibly replacement of the Borough's deteriorating salt shed at the maintenance garage. Two of the largest needs we have are the salt shed and the replacement of 101 which is the large international dump truck. Council requested that we catalog the equipment and we can then work on the replacement schedule along with getting quotes to replace the salt shed possibly in the spring of 2019. The Borough does have \$150,000 in reserve Motor License Funds.

Street Light Fund:

Currently .5 Tax Mills fund the street lighting fund. Currently the fund is balanced however it was discussed that Motor License Funds can be used to cover street lighting costs.

General Fund:

Currently the General Fund is supported by 4.5 Tax Mills along with 1% Earned Income Tax and other smaller sources of revenue. In 2019 there will be larger funds moving through the Borough for the DCD Habitat for Humanity project.

- Regional Police Service: \$514,238
- Salary of Superintendent: \$0.00
- Refuse and Recycling: Out to bid and due back November 28th for December Council adoption
- MS4 Expenditures: Remaining budgeted at \$50,000 as we do not know when we will be impacted by those costs.

- Health Insurance costs are decreasing as are pension costs

Mayor Black asked what a half a Mill or full Mill increase equates to in revenue. Based on the 2018 Millage they equate to the following:

- 1 Mill = approximately 92,222
- 1/2 Mill = approximately \$46,111

Sewer Fund:

The Sewer fund was discussed and is a balanced fund at this point. Council does however realize that future investments will need to be made in order to keep up with DEP requirements as well as EDU demands as the Habitat project begins to take shape. In 2017 only 88% of the budget costs were realized. At 75% of the year completed in the 2018 budget 35% of the budget remains unused. With the significant reductions in salary no longer employing the Superintendent and Assistant Superintendent I would anticipate the budget gap being even larger at the end of the year. We need to continue to invest the funds as we approach necessary infrastructure investments

Water Fund:

The Water fund was discussed at length as Council has been covering the topic for several months leading up to the meeting. The fund is running well behind cost and has been supplemented by the water fund reserves. The reserves were built from the sale of the rights to the cell antennas on the water tower. Changes in salary and organizational structure will help reduce the margin gap but will not fix the issue. Council requested that the Manager produce numbers for a perspective increase schedule to make the fund balance itself and present them at the November Council Meeting.

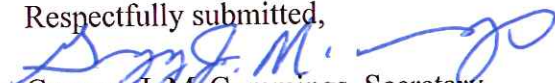
ADJOURNMENT:

Mr. Ranieri moved and Mr. Miller seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 8:50 p.m.

Respectfully submitted,


Gregory J. McCummings, Secretary