

WEST GROVE BOROUGH COUNCIL –Meeting Notes

November 7, 2018

The Regular Meeting of the West Grove Borough Council was held on Wednesday November 7, 2018 in the West Grove Municipal Building located at 117 Rosehill Avenue. The President, Mark Johnson called the meeting to order at 7:30 p.m.

ROLL CALL: Mr. Mark Johnson
Mr. Christopher Freese
Mayor Stephen Black
Mr. David Prosser
Mr. Brinis Miller
Mr. Michael Ranieri
Mr. Bill Temme
Mr. Clyde Jacobs
Mr. Gregory McCummings, Secretary

MINUTES:

October 3, 2018: Mr. Prosser moved and Mr. Ranieri seconded to approve the minutes of the October 3, 2018 Borough Council.

Motion Passed

October 17, 2018: Mr. Prosser moved and Mr. Temme seconded to approve the minutes of the October 17, 2018 budget work session.

Motion Passed

FINANCIAL REPORT:

Mr. Prosser moved and Mr. Freese seconded to approve the October Financial Report.

Motion Passed

TRANSFERS:

Mr. Freese moved and Mr. Miller seconded to approve the November Transfers.

Motion Passed

BILLS:

Mr. Ranieri moved and Mr. Temme seconded to approve the October bills.

Motion Passed

VISITORS:

Kristin Proto provided an update from the events committee regarding the tree lighting ceremony. The event will be held on Friday December 14th from 6-8PM and will include additional decorations, a choir and a food truck this year.

John Hoch from Rigby's Home Décor inquired about hosting a wine tasting event. Council requested that John keep the Borough Manager informed.

A representative for Rob and Susan Warden of Rock Bottom Properties presented plans for development of 5 Tulip Lane in South Hills. The proposal consists of a small home meeting the necessary setbacks from both the street as well as the stream in the rear of the property. Council reviewed the plans and agreed that it required review by the Borough Engineer and Code Official before it could be approved.

Mr. Johnson from Columbine Drive in West Meadows expressed concern regarding the parking of commercial vehicles at the intersection of Columbine Drive and Poppy Lane. Currently they are adhering to the no parking zones in the area. Mr. Johnson also is concerned that the corner property is only being used for business purposes. The Borough will ask the Code Official to investigate the property for possible zoning violations. Mr. Johnson's property backs up to the Habitat for Humanity work site and he is concerned about the use of non-licensed surveyors resetting the property markers as well as the allowable start time for operating equipment on the site.

FINANCE:

Council discussion took place regarding the proposed water rate adjustment. President Johnson suggested the Borough include a 2% annual rate adjustment in the ordinance and that the Borough consider the current proposed option of \$60 minimum charge and \$7.00/1,000 gallons above 6,000 of usage per quarter.

Mr. Prosser moved and Mr. Milled seconded to add the 2% annual rate adjustment to the ordinance and to re advertise.

Motion Passed

2019 Budget was reviewed for further discussion.

Mr. Prosser moved and Mr. Ranieri seconded to advertise the availability of the 2019 budget.

Motion Passed

Mr. Ranieri moved and Mr. Prosser seconded tentative adoption of the 2019 General Fund Budget

Motion Passed

Mr. Prosser moved and Mr. Temme seconded tentative adoption of the 2019 Water Fund Budget

Motion Passed

Mr. Prosser moved and Mr. Temme seconded tentative adoption of the 2019 Sewer Fund Budget

Motion Passed

Mr. Temme moved and Mr. Freese seconded tentative adoption of the 2019 Street Light Fund Budget

Motion Passed

Mr. Prosser moved and Mr. Temme seconded tentative adoption of the 2019 Motor License Fund Budget

Motion Passed

ZONING OFFICER'S MONTHLY REPORT:

Code official Anthony Campbell was in attendance to answer any questions Council may have regarding the potential adoption of the 2015 Property Maintenance Code. The discussion was a preliminary review of the code and what it means for the Borough. Mr. Campbell indicated that the usage of the Code was Council's discretion. It may be 100% complaint based if they wished. Discussion included the current limitations of the rental inspection ordinance which does not allow Mr. Campbell to access punitive damages for landlords who do not comply with the ordinance. Further discussions on the matter are necessary.

PUBLIC WORKS:

Manager McCummings provided an update to Council regarding the water line repair needed on Valley Road prior to the final paving taking place. The cost estimate provided by Trinity Excavating to replace approximately 300 feet of 2" water line is \$38.50/ft. which is below threshold necessary for a bid process.

Manager McCummings provided an update on the sale of two Borough owned vehicles.

2002 Chevy Silverado 2500HD was sold for \$3,700

2010 Crown Vic was sold for \$1,800

Manager McCummings requested that Council consider the purchase of 10 LED holiday snowflake lights for the downtown area following the sale of the vehicles. The price for the lights was \$380 each for a total of \$3,800.

Mr. Prosser made a motion and Mr. Freese seconded to approve the purchase of 10 new LED holiday snowflake lights for the downtown district

Motion Passed

PUBLIC SAFETY:

The current Regional Police Budget was discussed. Council requested clarification on the Unused Fund Balance of \$97,100 as well as a funding explanation for the Capital Fund Balance of \$100,000 in 2019. In 2017 the budget showed a sequestered fund category which Council request clarification on as well.

UNFINISHED BUSINESS

NEW BUSINESS

Manager McCummings presented the proposed Hometown Hero's project which Council agreed with pursuing.

CORRESPONDENCE:

No correspondence provided.

UPCOMING EVENTS:

- Fuller Meadows Habitat for Humanity Ground Breaking Ceremony – Thursday November 15th at 10AM
- Public Safety Commission – Thursday December 13th at 7:30PM (West Grove)
- Tree Lighting Ceremony – Friday December 14th from 6-8PM

ADJOURNMENT:

Mr. Temme moved and Mr. Ranieri seconded to adjourn the meeting.

Motion Passed

Meeting adjourned at 9:42p.m.

Respectfully submitted,



Gregory J. McCummings, Secretary